



**Shaheed Bhagat Singh State Technical Campus Ferozepur**

Moga Road, Ferozepur-152004

**REGISTRATION Notice (MBA/MCA/BCA Students)**

**Semester January,2017 to June. 2017**

**SBS/Mgt./**

**Dated :-**

Registration of eligible students for academic session Jan- June, 2017 for 2nd, 4th , 6<sup>th</sup> semester student will start from 26<sup>th</sup> December,2016 and for MCA 6<sup>th</sup> Sem (going on 6 month Industrial Training) the registration will start from 12th December 2016 as per Registration schedule given below:-

Classes	Date of Registration without fine	Registration with fine
6 semester ( going on 6 <sup>th</sup> month Industrial Training) MCA	21 <sup>st</sup> December,2016	Registration will be allowed after due dates by paying late registration fine of Rs. 1000/-per week. There will be no registration after the completion of 25% of the duration of the semester(As per MOM dated 24 <sup>th</sup> Feb 2012,ref. no. SBS/ODA 1253 dated 29/02/12)
2 <sup>nd</sup> ,4 <sup>th</sup> ,6 <sup>th</sup> semester (BCA)	3 <sup>rd</sup> January,2017 (Tuesday)	
2 <sup>nd</sup> ,4 <sup>th</sup> (MBA) 4 <sup>th</sup> sem (MCA)	3 <sup>rd</sup> January,2017 (Tuesday)	

The Student must be physically present on the date of Registration date.

The detail of fee are as mentioned below: (Hostel Rent not included)

Fee Category	MBA 2nd Sem Non Leet & MCA 4 <sup>th</sup> sem Leet (2016,Admissions) Including Refundable Security Rs. 8000/-)	MBA 4 <sup>th</sup> Sem Non Leet & MCA 6 <sup>th</sup> sem Leet Batch 2015	BCA 2 <sup>nd</sup> & 4 <sup>th</sup> Sem. Batch 2016 & 2015	BCA 6th Sem. Batch 2014
1. General Fee (Applicable for all the students other than those in categories 2, 3 and 4)	56527	48527	24972	25472
2. SC/ST availing Post Matric Scholarship Scheme Benefits	11897	10827	4122	4622

**The Hostel Fee (To be paid in hostels after hostel allotment)**

S.N.	Head	Triple seater	Single/Double Seater
1	Hostel Rent	1800.00	2700
2	Electricity Charges	1179.00	1179
<b>Total Hostel fee</b>		<b>2979.00</b>	<b>3879</b>

**Note:-All MCA,MBA,BCA ,Students must deposit their fees in Institute fee collection counter through demand draft in favour of DIRECTOR SBSSTC , payable at Ferozepur. Or through online payment in HDFC Account No. 50200019823642,IFSC code is HDFC0002783(OR) SBOP Account No. 65119587025; IFSC Code is STBP0001175**

HOD  
CA/MGT. Deptt.

Endst. No. SBS/FZR/MGT-

Dated:-

- Cc
1. Director for information Please
  2. Registrar
  3. 01 Copies for notice board and 01 for academic Incharge
  4. Officer In-charge Account (OR)
  5. Librarian
  6. Mr. Amardeep Chopra For uploading on institute website
  7. All Hostel notice boards.

HOD  
CA/MGT. Deptt.



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Ferozepur-152004**

**Registration Process for MBA,MCA,BCA students(Session Jan- June. 2017)**

**Stage-1 Fee deposit**

(i) Fee can be deposited in any branch of HDFC /SBOP bank in India using Fee Voucher.

(ii) **For students who pay their fee through bank loan received in the form of DD:** Such students can deposit the fee DD with the college cashier in the account section.

**Stage-2 Registration Form**

The set of Registration forms (consisting of Academic copy, Hostel copy and student copy) can be obtained from SBSSTC website.

**Stage-3 No Dues**

Get required no dues on the Registration Forms at earmarked locations.

**Stage-4 Registration**

Submit your completed Registration Forms along with

(i) passport size colored photograph pasted at earmarked location on each form

(ii) Copy of Fee Voucher/College Fee Receipt

(iii) College Receipt of late fee, if applicable.

(iv) Anti-Ragging affidavit both by student and parents.

'Academic Copy' of Registration form will be retained by the department office after ensuring the correctness of entries.

'Hostel Copy' and 'Student Copy' will be handed over to the student by the department after putting required signatures at earmarked places.

The student will submit 'Hostel Copy' in the hostel and will retain 'Student Copy' as a proof of registration.

**NOTE:**

- 1. Date of completing Stage-4 of registration process will be considered as the date of registration. Late fee to be deposited by a student will be determined on the basis of date of registration.**
- 2. Hostel rent** will be deposited in hostels after allotment of the rooms.
- 3. UMC Cases:** The Students against whom UMC cases are pending will be registered provisionally on submission of an affidavit in this regard.

**Process for Detainee Student Registration**

**Registration fee**

For current students: Nil

For passed out students: Full semester fee applicable to their batch

**Registration Process**

Same as for regular registration. Note that there is a different set of forms for detainee registration (consisting of Academic copy, HOD copy and student copy) can be obtained from respective department offices :-

HOD  
CA/MGT. Deptt.