



Annex-I

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**SHAHEED BHAGAT SINGH
COLLEGE OF ENGINEERING AND TECHNOLOGY**
Moga Road, Ferozepur - 152004

Proceedings of the 22nd Meeting of the Finance Committee held under the Chairmanship of Sh. Suresh Kumar, IAS, Principal Secretary to Govt of Punjab, Deptt of Technical Education & Industrial Training on 27.12.2010 at 11.00 AM in Room No. 219, Mini Secretariat, Sector 9, Chandigarh.

The following members of the committee were present:

1. Mr. V.K. Sharma, IAS, Director, Deptt of Technical Education & Industrial Training, Punjab, Chandigarh. Member
2. Mr. Mohanbir Singh Sidhu, Additional Director, Deptt. of Tech. Education & Industrial Training, Punjab Chandigarh. Member
3. Dr. T S Sidhu, Principal Shaheed Bhagat Singh College of Engg. & Tech. Ferozepur. Member
4. Dr. A.K. Tyagi, Prof. & Head DASH Shaheed Bhagat Singh College of Engg. & Tech. Ferozepur. Member
5. Mr Tej Pal, Deputy Registrar, Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur. Member-Secretary

At the outset, Dr. T.S. Sidhu, Principal, Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur welcomed the members to the 22nd Meeting of Finance Committee. Thereafter, with the permission of chair, the Agenda of 22nd Finance Committee was deliberated upon and the following decisions were taken:

Item No. 22.1 : Confirmation of the approved proceedings of the 21st meeting of the Finance Committee.

Decision : The proceedings of the 21st meeting of Finance Committee were confirmed.

Item No. 22.2 : To report for action taken on the decisions of the 21st meeting of the Finance Committee.

Decision : The action taken report was approved.

Item No. 22.3 : Construction of essential infrastructure at SBSCET, Ferozepur

Decision : It was decided that Director, Department of Technical Education and Industrial Training, Punjab, will visit the college within 15 days to check the requirement and necessity of essential infrastructure proposed in this item viz-a-viz master plan of the college. Thereafter on the basis of report of DTE/IT, the funds will be demanded from the Finance Department of Punjab.

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Item No. 22.4 : Construction of the Polytechnic Wing and School building under NABARD Scheme.

Decision : It was decided that Director, Department of Technical Education and Industrial Training, Punjab, and Chief Engineer PWD (B&R) will visit the college within 15 days to check the requirement of essential infrastructure viz-a-viz master plan of the Polytechnic and School buildings. Further action will be taken on the basis of their report.

Item No. 22.5 : Delegation of powers to the Head of Departments for purchase up to Rs. 50000/- per year.

Decision : It was decided to put up this item on a single file to Chairman, Finance Committee with supporting documents of any existing institute such as of IIT, NIT or any other such institute.

Item No. 22.6 : Empowerment of DDO powers to Deputy Registrar of college for disbursing salary to staff of college.

Decision : It was decided to delegate the said power to Registrar of the college. However, if there is no registrar in the college, then the said power will stand delegated to Deputy Registrar or any other incumbent looking after the duties of Registrar of the college.

Item No. 22.7 : Partitioning of existing building of Polytechnic for housing offices of ministerial staff and purchasing of work station for them.

Decision : Item was approved as proposed subject to the condition that there must be a maximum utilization of space and the said work should be completed under the supervision of HOD Architecture of GZSCET, Bathinda.

Item No. 22.8 : Proposal for regularizing the services of contractual employees working on regular pay scale on 3 year contract basis.

Decision : Item was not approved as proposed. However, to attract the better quality of staff and to retain them for a longer duration, it was decided that in future the staff will be recruited on 5 year contract basis by giving them additional benefits such as Maternity Leave, Academic Leave, Medical Leave, Medical Allowance and HRA as being given to the newly recruited contractual staff at GZSCET Bathinda. Their contract will be reviewed in a slab of 5 years keeping in view of their performance and requirement of the college.

Further, to retain the existing contractual staff for a longer duration, it was decided that they will also be given additional benefits when their existing contract will be reviewed depending upon their satisfactory performance and the requirement of the college. Their contract will be reviewed at the college level and at the time of reviewing of their contract they will be given following additional benefits:

- (1) Their contract will be reviewed in a slab of 5 years.
- (2) They will be given maternity leave, academic leave, medical leave, medical allowance and HRA.

This decision of this item will be implemented only after getting the minutes approved from the Chairman BOG on a single file.

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Supplementary Items

Item No. 22.9(a): Implementation of Career Advancement Scheme (CAS) of AICTE at College level.

Decision : It was decided that the interview for Career Advancement Scheme (CAS) will be conducted at DTE/TT level latest by 15 January 2011.

Item No. 22.9(b): Collection of funds for the Training & Placement Office.

Decision : Item was approved as proposed.

Item No. 22.9(c): Protection / fixation of pay - Sh. Agyapal Singh, AR

Decision : It was decided that the service rendered by the staff and faculty in the private college(s) will not be counted for pay fixation or for any other service benefit(s).

Item No. 22.9(d): Development of Park in front of the Polytechnic building of the college.

Decision : It was decided to use Rs. 5 Lacs from the development funds for developing park in the area lying unused in between the Polytechnic building and main gate of the college.

[Signature]
Principal
Shaheed Bhagat Singh College
of Engg. & Tech., Ferozepur

Approved/Not Approved

[Signature]
Principal Secretary to Govt. of Punjab,
Deptt. of Technical Education and Industrial Training cum
Chairman Finance Committee, SBSCET, Ferozepur

CC

- 1) n (a) - original - take action immediately
 - 2) n (b) - aul
 - 3) A.M.S. - aul
 - 4) AR (a) - aul
 - 5) Principal's aul
 - 6) A.M.S. - Member Secretary - to circulate the minutes to member for comment, if any.
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[Signature]
05/01/2010

SBS/201/12-174
dt 30-12-10