

Tender Notice 6/2017 Purchase of ERP Solution

Sealed tenders are invited in two bid system (Technical bid and Commercial bid) from the well established and sound firms to provide Complete ERP Solution for automation of the college. Last date for receiving and opening of tenders is 14.12.2017 at 1.30 and 2.30 p.m respectively. A pre bid meeting for the same is scheduled on 12.12.2017 at 11.00 a.m. in the Campus. Interested firms can appear for pre bid submission for any clarification on 12.12.2017. The Commercial bid of those who will qualify the technical bid, shall be opened. For tender document and terms & conditions visit www.sbsstc.ac.in

Director

SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS

(Established by the Govt. of Punjab)

Moga Road, FEROZEPUR-152004

Ph.8288012050 Fax. 01632-242138

TENDER NOTICE NO. 6/2017

IMPORTANT

Date & time schedule:

1. Pre Bid meeting :12.12.2017 at 11.00 a.m.
2. Last date and time for receipt of Tender bids: : 14.12.2017 at 1.30 p.m.
3. Date and time for opening of Tenders : 14.12.2017 at 2.30 p.m..

Venue: - Conference Room D Block, SBSSTC Ferozepur

Tender documents alongwith specifications and terms & conditions be downloaded from college website www.sbsstc.ac.in. and submitted alongwith DD of Rs. 500/-as tender fee.

Tenderers are requested to go through all the terms and conditions of Tender Notice/Tender Document carefully and to abide by the same. The under mentioned instructions should be followed strictly while quoting the rates:-

1. Quotations must be enclosed in a properly sealed envelope addressed to Director SBSSTC Ferozepur by designation and not by name. The quotations must be super scribed "**Tender to provide Complete ERP Solution for automation as called for in tender notice 6/2017 due by ----- (as above).**"
2. Rates of Complete ERP Solution for automation should be quoted on letter pad of supplier with stamp of the firm. It should also be clearly mentioned whether the specification quoted are as per NIT. All Tenders shall be either type-written or written clearly in indelible ink. Any individual(s) signing the tender or other documents connected there with should specify whether he is signing: (i) as sole proprietor of the concern or as attorney of the sole proprietor (ii) as partner or partner of the firm. All tender papers should be signed by the bidder.
3. The offer must carry the following details clearly: Name & Specification of each item, Percentage discount if any, Taxes and other duties if any, Insurance if any.
4. The tenderers should quote their lowest possible prices applicable to educational institutes. Discount for early inspection/payment should be specified very clearly if available.
5. **EMD Rs.20000/-** must be enclosed alongwith the technical bid in shape of DD in favour of Director SBSSTC payable at Ferozepur. Without EMD, the bid will be rejected. No interest will be paid on EMD amount.
6. Rates quoted for Services are straightly FOR SBSSTC Ferozepur.

7. Performance Statement of Unit should be submitted alongwith the tender bid.
8. The Purchaser reserves the right to accept or reject any Tender, and to annul the tendering process and reject all Tenders at any time prior to award of Contract, without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the grounds for the purchaser's action.
9. The Institution will be at liberty to increase or decrease the quantity/no. of the services to be purchased.
10. The tender shall be kept valid for acceptance for a minimum period of 90 (Ninety) days from the date fixed for opening of tenders. The tenders from those who have not kept the validity open as mentioned above shall be rejected.
- 21. All statutory deductions such as TDS would be made by the Institution from payment to be made to the Contractor.**
- 22. Submission of copy of PAN No. alongwith the tender bid is must.**
23. The Contractor has to deposit Security Amount Rs. 50000/-or 10% of the total contracted value whichever is high, for one year regarding performance of the ERP solution. Performance of one year period will be considered from the date of successful go-live of the automation solution. In case supplier fails to provide Services during the contract period, the Institution will forfeit your Bank Guarantee.
- 25. The firm should have satisfactorily completed minimum two similar type of work/ERP solutions in UGC approved Autonomous colleges or Universities. The satisfactory completion report for the same must be attached.**
26. An official should be stationed in the institute to take care of issues on daily basis.
27. **If the tender opening day is declared holiday then the tenders will be received and opened on the next Institution working day as per same schedule.**
- 28. Any corrigendum / addendum / corrections, if any shall be published on the website only. The bidders should keep checking the website and follow accordingly till the day of opening of tenders.**
29. Bidders are advised to go through all the required specifications/requirements and to appear for pre bid meeting to discuss technical points if any before participating in the tender.
30. Certified that all the terms and conditions of tender notice no.6/2017 are acceptable to me/us (tenderers)

IMPORTANT: CHECK LIST:

Technical Bid: Documents to be enclosed while submitting the tender:

- EMD for requisite amount in full.
- Certificate of Registration of firm for Service tax.
- Certificate of Incorporation Form I.
- I/T clearance certificate
- List of Clients for Similar Work Experience for last 5 years.
- Similar Work Completion and satisfactory working report issued by the college/university
- Copy of **PAN** card of bidding firm.
- Company Profile.
- All rates/charges should be mentioned clearly. Statements like “as per rules/as per Govt. rules” will leads to the rejection of tender bid.

Financial Bid:

- Rates in terms of INR with clear mentioning taxes etc.
- All papers of tender document are to be signed by the competent person of the bidding firm.

NOTE: Technical bid will be opened first. The financial bid of a firm will be opened only when it satisfies the criteria of the Technical bid.

Signature of supplier/tenderer with Seal

Annexure -1

Proforma for performance Statement:

(For a period of last three years)

Tender no.....Category.....Date of Opening.....

| Order Placed by (full address of Purchases) | Order No. Ordered. | Description & quantity of goods | Value of Order | Date completion of delivery Satisfactorily As per actual Contact | Remarks indicating reason for late delivery if any, | Has the equipment been commissioned and is it giving Trouble free Service |
|---|--------------------|---------------------------------|----------------|--|---|---|
|---|--------------------|---------------------------------|----------------|--|---|---|

Signature and seal of the
Manufacturer/Tenderer

ANNEXURE -2

PROFORMA FOT STATEMENT OF DEVIATIONS FOR TENDER CONDITIONS

The following are the particulars of deviations from the requirements of the instructions to tenderers General and Special conditions of contract.:-

| Clause | Deviation | Remarks (including justifications) |
|---------------|------------------|--|
|---------------|------------------|--|

Signature and seal of the Manufacturer/Tenderer.

Note: - Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations"

Annexure-3

PROFORMA FOR STATEMENT OF DEVIATIONS TECHNICAL SPECIFICATIONS

The following are the particulars of deviations from the requirements of the Technical Specifications.

| CLAUSE | DEVIATIONS | REMARKS (including justifications) |
|---------------|-------------------|---|
|---------------|-------------------|---|

Signature and seal of the Manufacturer/Tenderer.

Note:- Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations"

Annexure-4

(These are clause 5 of General Conditions of Contract)

PROFORMA OF BANK GUARANTEE FOR CONTRACT

PERFORMANCE GUARANTEE BOND

Ref.....

Dated.....

Bank Guarantee No.....

To

The Director
Shaheed Bhagat Singh State Technical Campus
Moga Road,
Ferozepur-152004

1. Against contract-Vide Acceptance of Tender
No.....datedcovering supply of(hereinafter called the said contract) entered into between the Principal, S.B.S.College of Engineering & Technology, through the Director Technical Education Punjab, Chandigarh (hereinafter called the purchaser) and(hereinafter called the supplier) this is to certify that at request of the Supplier we.....(hereinafter referred to as the Bank) do, as primary obligor and not merely as surety, hereby irrevocably, unconditionally and absolutely undertake against loss or damage caused to or suffered or would be caused to or suffered by the purchaser by reason of any failure of the Supplier to perform or omission or negligence to perform any part of his/their obligation, viz., the performance of the contract till warranty period the satisfaction of the purchaser in terms of the contract.
2. We.....do hereby undertake to pay the amount due and payable under this guarantee without any demur merely on demand from the purchaser stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the conditions contained in the said contract or by reason of the supplier(s) failure or omission or negligence to perform the said contract till warranty period or any part thereof. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee, which shall not be considered as satisfaction of any part of or obligation hereunder. However our liability under this guarantee shall be restricted to an amount not exceeding Rs.....
3. We undertake to pay to the purchaser any amount so demanded by the purchaser not withstanding;
 - (i) Any dispute or difference between the purchaser or the Supplier or any other person or between the Supplier or any person or any suit or proceeding pending before any court or tribunal or arbitrator relating to; or
 - (ii) The invalidity, irregularity or enforceability of the contract ;or

- (iii) Or any other circumstances which might otherwise constitute discharge of this guarantee, including any act or omission or commission on the part of the purchaser to enforce the obligations by the supplier or any other person for any reason for whatsoever.
4. We.....(indicate the name of Bank) further agree that the guarantee herein contained shall be continued one and remain in all force and effect during the period that would be taken for the performance of the said agreement till warranty period and that it shall continue to be enforceable till all the dues of the purchaser under or by virtue of the said agreement till warranty period have been fully paid and its Claims satisfied or discharged or till.....Office/Department Ministry ofcertifies that the terms and conditions of the said agreement till warranty period have been fully and properly carried out by the said Supplier(s) and accordingly this guarantee.
5. We.....(indicate the name of Bank) agree and undertake that any claim which the bank may have against the Supplier shall be subject and subordinate to the prior payment and performance in full of all the obligations of the Bank hereunder and the bank will not without prior written consent of the purchaser exercise any legal rights or remedies of any kind in respect of any such payment or performance so long as the obligations of the bank hereunder remain owing and outstanding, regardless of the insolvency, liquidation or bankruptcy of the supplier or otherwise any sum outstanding to the credit of the purchaser with it.
6. We.....(indicate the name of the Bank) further agree with the purchaser that the purchaser shall have the fullest Liberty without our consent and without effecting in any manner our obligations hereunder to vary any of the terms and conditions of the said supplier(s) from time to time or to postpone for any time or from time to time and of the power exercisable by the purchaser against the said supplier(s) and for bear or enforce any of the terms and the conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contract(s) or for any for bearance, act or omission of the part.

SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS

(FORMERLY: SHAHEED BHAGAT SINGH COLLEGE OF ENGG .& TECH. FEROZEPUR)

NH-95, MOGA ROAD FEROZEPUR-152004

(ESTABLISHED BY THE PUNJAB GOVT.)

Phone No. 8288012050 Fax 01632-242138

Financial Bid should include the following:

1. Cost of software server based at local station (SBSSTC) perpetual licenses.
2. The cost of subscription per user per month including Hosting of Server charges per user per month. Software for conducting of Exams & Declaring results for UGC Autonomous college as per requirements given below:

1. Number of Users 2000-2500
2. Number of Users 2500-3000
3. Number of Users 3000-3500
4. Above 3500 Users.