



Shaheed Bhagat Singh State Technical Campus

(Established by Govt. of Punjab)

MOGA ROAD, FEROZEPUR-152004



Advt. No: Estb./3/2018

RECRUITMENT OF VARIOUS POSTS

Applications are invited to recruit Associate Professor (Training and Placement) , Library Assistants and Junior Technician (CSE) on regular basis in Engineering Wing of the Institute from eligible candidates on the prescribed proforma through Speed Post/Regd. Post/personally so as to reach the office of Director by 08.08.2018 (5 PM). The requisite fee of Rs. 500/- (Rs. 250/- for SC/ST candidates) can be submitted through Demand Draft in favour of Director, SBSSTC, Ferozepur payable at Ferozepur along with application and other self attested supporting documents.

Application proforma for all posts alongwith detailed information regarding number of posts, educational qualification, pay scale, experience etc. are available on the Institute website www.sbsstc.ac.in .Corrigendum, if any will be published on institute website only.

Those who have already applied against adv. No. Estb./2/2017 & Estb./3/2017 need not apply again. Their previous applications will be consider. However, if they wish to submit additional information, they may do so without attaching any demand draft.

Sd/-
Director

Detail of posts to be filled:

Name of Post	No. of Post with category	Pay Band/Pay Scale
Associate Professor (Training & Placement)	01 (General)	37400-67000+AGP 9000
Library Assistant	02 (01 General & 01 Scheduled Cast)	10300-34800+GP3200
Junior Technician (CSE)	01 (Scheduled Cast)	5910-20200+GP2400

Qualifications and Experience for above posts:

(A) Associate Professor (Training & Placement)

1) Qualifications:

B.E./B.Tech and MBA from reputed Institute with 10 years experience in industry/relevant field.

- 2) Due weight age will be given to a person from the reputed Industrial background with good managerial and communicational skill.

(B) Duties and responsibilities of Training and Placement officer:

- (i) The post shall be treated as a non- vocational post. The officer can be given a teaching work load of 4 hrs/week.
- (ii) TPO should maintain a good liaison with industry in and around the place of the campus.
- (iii) He should conduct an annual survey of job requirements in the Industries, research and service organizations.
- (iv) He should arrange for campus interviews/ job mela etc., in plant training and also arrange to get industries sponsored projects for both staff and final year students.
- (v) He should create data bank of experts in respective field from industries/research/service sectors and invite them to the Institute to deliver lectures for the benefit of students and staff members.
- (vi) He should also arrange training/field visits to students and staff members in industries/research/service sectors.
- (vii) He should also assist the students in getting apprentice training and suitable placement in industries/research/service organizations. He shall also be responsible for preparing

the students in facing group discussions, personal interviews and personality development etc.

- (viii) Training and placement officer should create a data bank of all alumni who are placed in reputed industries/research/service organizations.
- (ix) Any other related duty assigned by the Head of the institute from time to time.

(C) Library Assistant

B.Lib & Inf. Sc alongwith 02 years experiences of working in computerized library and practical knowledge of Library Automation and Digitization Softwares.

(D) Junior Technician (CSE)

Diploma in Computer Science & Engineering/Information Technology or equivalent with 2 years experience or ITI with 5 years experience.

Terms and conditions for the above said posts are as below:

- i. Fixed emolument equal to Minimum of the Pay Band without any Grade Pay or any allowance will be paid during the probation period for the posts of Library Assistant and Junior Technician as per Punjab Govt. letter no.7/204/2012-4FP1/66 dated 15-01-2015 and notification no. 1/62016-4P.P.1/834680/1 dated 07-09-2016 Govt. of Punjab Department of Personnel (Personnel Policies-I Branch), Chandigarh. It is also clear that Annual increment or any other allowance except travelling allowance will not be paid during the probation period of three years.
- ii. The selected Associate Professor (TPO) candidates will be given respective pay band, AGP and all other admissible allowances/benefits (such as DA, HRA, Medical allowance, Rural/ Border area allowance etc.) as admissible under Institute Bye-Laws/AICTE/Punjab Govt. rules applicable from time to time for regular employees.
- iii. The number of posts indicated above can be increased/decreased at the time of interview at the discretion of competent authority.
- iv. The Institute reserves the rights to fill or not to fill any or all of the above posts.
- v. Age limits and relaxation of age for above said posts shall be as per Punjab Govt rules, whereas the age limit for Associate Professor (Training & Placement) is max. 45 years.
- vi. Clearly mention the conversion formula of CGPA to percentage of marks at appropriate place.
- vii. Separate application should be sent for each post, if applying for more than one post. Applications on the prescribed proforma must reach to the office of Director by

08/08/2018 (5.00 PM) along with requisite fee by all means through Speed post/Regd. Post/Personally. The Institute will not be responsible for non-receipt/late receipt of applications due to any postal delay.

- viii. No Performance Based Appraisal System (PBAS)/API Score performa is required to be filled for the posts of Associate Professor (Training and Placement).
- ix. Passing in Punjabi subject of matric level is essential for all the above posts.
- x. Incomplete applications will be rejected without entering into any correspondence.
- xi. Persons having requisite qualifications, experience and other eligibility criteria on or before 08-08-2018 will be considered.
- xii. **Candidates must write Name of Post Applied, Name of the Department & Category on top of the envelope. If any application form misplaced due to the absence of said information on the TOP OF ENVELOP, then this office shall not be responsible.**
- xiii. No TA/DA will be paid for attending the interview/test.
- xiv. A demand draft of Rs 500/- (Rs. 250/- for SC/ST) in favour of Director, SBSSTC Ferozepur must be attached along with the Application Performa.
- xv. Corrigendum, if any will be published on institute website only.

Director



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Application Form for the post of Associate Professor (Training & Placement)

Note:

- (1) Separate application forms must be sent for separate posts.
- (2) Candidates must write Name of Post, Name of the Department and category of post on top right corner of the envelope. If any application form misplaced due to the absence of said information on the TOP OF ENVELOP, then this office shall not be responsible.

1. Name of Post applied for : _____ Advt no. _____
Discipline/Branch : _____
2. Name in full (Block Letters) : _____
3. Father's Name (Block Letters) : _____
4. Present Postal Address (Block Letters):

Affix a recent
Photograph

5. Permanent Home Address (Block Letters)

6. Contact No. : Phone _____ Mobile _____
Email : _____

7. (a) Nationality : _____
(b) Whether belongs to SC/ST, BC/Ex-Serviceman etc. (attach proof): _____

(c) Male/Female : _____

(d) Marital Status : _____

8 (a) Date of Birth : _____

(b) Age as on the last date of submission of application: ____ Yrs ____ months ____ days

9. Educational Qualification (from Matriculation onwards)

Exam Passed	University/ Board	Year of passing	Marks obtained/ Total Marks	Percentage	Division/ class	Major Subjects

10. Whether qualify the test of Punjabi upto Matric level (attached proof) _____

11. Field of specialization: _____

12. Research of Publication (List to be attached)

Publications		Published
1.	No. of Books	
2.	No of Papers in International Journals	
3.	No. of Papers in India Journals	
4.	Paper in Conference/symposia and Seminars etc.	

13. List of Previous Employment(beginning with the most recent)

Name of Employer	Post held	Pay Scale	Period		Brief description of Duties	Reason of Leaving
			From	To		

14. (a) Total Industrial Experience

(b) Total Other Experience (Teaching, research, administrative etc).

(c) Total experience in Training and Placement (Give details)

15. Patents filed (separately for India & Overseas)

No	Details	Year
1		
2		

16. Research Projects Undertaken

Sl	Name of the Project	Sponsoring Agency	Name of Co-investigator, if any	Amount sanctioned

17. Research Guidance

Sl	Topic	Name of students	M.Tech/Ph.D	Year

18. Awards and Honour received:

Sl	Type of Awards	Name of Awards/Honours	Year	Detail
1	International			
2	National			
3.	State			
4.	Professional Bodies			
5.	Any other			

19. Other Academic Activities (Curricular/ co-curricula/ Examination/ Hostel/ Sports/ NSS/ NCC/ Scouts etc):

Sl. No.	Name of the activities	Date of activities held	Remarks
1			
2			

20. Period required for joining

21 (a) Have you ever been prosecuted/Sentenced

By the Court of Law (if so , give details) _____

(b) Have you ever been dismissed from service

(if so , give details) _____

22. Details of fee Rs _____ DD No. _____ Date _____

23 Any other relevant information

24. References

i) Name and designation:

Address

ii) Name and designation:

Address

25. List of certificates and testimonials (attested copies to be attached)

- | | | |
|------|-------|------|
| i) | ii) | iii) |
| iv) | v) | vi) |
| vii) | viii) | ix) |

I hereby certify that the aforesaid information is correct and complete to the best of my knowledge and belief.

Place : _____

Dated : _____

(Signature of applicant)

Certificate from Present Employer:

It is certified that Sh./Smt..... S/D/o.....working as
..... Department of..... in this organization since
..... The organization has no objection in case, if he/she is selected for the
post ofHe/ She will be relieved as per rules.

Head of Institution/

Date & Seal

For Office use only

Check List:

- | | |
|---|--------|
| 1. Does the candidate fulfil essential qualifications? | Yes/No |
| 2. Does the candidate have the required minimum experience? | Yes/No |
| 3. Eligible/Not eligible | |

Signature of Scrutiny Committee member



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Application Form (Non-Teaching Post)

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1. Name of Post applied for : _____ Advt no. _____
Discipline/Branch : _____
2. Name in full (Block Letters) : _____
3. Father's Name (Block Letters) : _____
4. Present Postal Address (Block Letters):

Affix a recent
Photograph

8. Permanent Home Address (Block Letters)

9. Contact No. : Phone _____ Mobile _____
Email : _____

10. (a) Nationality : _____
(b) Whether belongs to SC/ST, BC/Ex-Serviceman etc. (attach proof): _____
(c) Male/Female : _____

(d) Marital Status : _____

8 (a) Date of Birth : _____

(b) Age as on the lat date of submission of application: _____ Yrs _____ months ____ days

9. Educational Qualification (from Matriculation onwards)

Exam Passed	University/ Board	Year of passing	Marks obtained/ Total Marks	Percentage	Division/ class	Major Subjects

10. Whether qualify the test of Punjabi upto Matric level (attached proof) _____

11. List of Previous Employment(beginning with the most recent)

Name of Employer	Post held	Pay Scale	Period		Brief description of Duties	Reason of Leaving
			From	To		

12. (a) Total Experience

13. Other Academic Activities (Curricular/ co-curricula/ Examination/ Hostel/ Sports/ NSS/ NCC/ Scouts etc):

Sl. No.	Name of the activities	Date of activities held	Remarks
1			
2			

14. Period required for joining

15. (a) Have you ever been prosecuted/Sentenced

By the Court of Law (if so , give details) _____

(b) Have you ever been dismissed from service

(if so , give details) _____

16. Details of fee Rs _____ DD No. _____ Date _____

17. Any other relevant information

18. References

i) Name and designation:

Address

ii) Name and designation:

Address

19. List of certificates and testimonials (attested copies to be attached)

ii)

ii)

iii)

iv)

v)

vi)

vii)

viii)

ix)

I hereby certify that the aforesaid information is correct and complete to the best of my knowledge and belief.

Place : _____

Dated : _____

(Signature of applicant)

Certificate from Present Employer:

It is certified that Sh./Smt..... S/D/o.....working as
..... Department of..... in this organization since
..... The organization has no objection in case, if he/she is selected for the
post ofHe/ She will be relieved as per rules.

Head of Institution/

Date & Seal

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Check List:

- | | |
|---|--------|
| 1. Does the candidate fulfil essential qualifications? | Yes/No |
| 2. Does the candidate have the required minimum experience? | Yes/No |
| 3. Eligible/Not eligible | |

Signature of Scrutiny Committee members