



SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS,
FEROZEPUR.
(Established by the Punjab Government)
(Formerly Shaheed Bhagat Singh College of Engg. & Technology)

Form for Attendance Verification
(In Case of Non-availability of Biometric Data)

1. Name :
2. Department/Section :
3. Designation :
4. Dates: (Morning/Evening) :
5. No. of times attendance forgotten in a month :
6. Please specify place where you were at the time of attendance 9AM/5PM so that your claim can be verified :

Comments from HOD : _____
Signature of Employee

Report of Committee Members : _____
Signature of HOD

1. Mrs. Daljeet Kaur
2. Mr. Vishal K Arora

Approved/Not Approved

Registrar/Director