



Shaheed Bhagat Singh State Technical Campus

(Established by Govt. of Punjab)

MOGA ROAD, FEROZEPUR-152004



**Advt. No: Estb./3/2017**

## **RECRUITMENT OF VARIOUS POSTS**

Applications are invited to recruit non-teaching posts on regular basis in Engineering Wing of the Institute from eligible candidates on the prescribed proforma through Speed Post/Regd. Post/personally so as to reach the office of Director by 18.12.2017 (5.00 PM). The requisite fee of Rs. 500/- (Rs. 250/- for SC/ST candidates) can be submitted through Demand Draft in favour of Director, SBSSTC, Ferozepur payable at Ferozepur along with application and other self attested supporting documents. Separate application should be submitted while applying for more than one post.

Application Proforma for all posts alongwith detailed information regarding no. of posts, educational qualifications, pay scale, experience etc. are available on the Institute website [www.sbsstc.ac.in](http://www.sbsstc.ac.in).

Sd/-  
Director

## Detail of posts to be filled:

Name of Post	No. of Post with category	Pay Band/Pay Scale
Library Assistant	02 (01 Gen & 01 Scheduled Cast)	10300-34800+GP3200
Clerk	02 (01 Gen & 01 Scheduled Cast)	10300-34800+GP3200
Junior Technician	01-CSE ((Scheduled Cast) 01-Civil Engg (Scheduled Cast)	5910-20200+GP2400

## Qualifications and Experience for above posts:

### (A) **Library Assistant:-**

Bachelor's Degree in Library Science. Work experience of two years preferred

### (B) **Clerk:-**

- 1) Graduate from a recognized university with certificate course in computer Operations
- 2) Must qualify test in both type writing at speed of 40 W.P.M in English and 30 W.P.M in Punjabi languages (Asees and Gurmukhi-20 fonts)

### (C) **Junior Technician (Computer Science & Engg):-**

Diploma in Computer Science & Engineering/Information Technology or equivalent with 2 years experience or ITI with 5 years experience

### (D) **Junior Technician (Civil Engg.):-**

Diploma in Civil Engineering or equivalent with 2 years experience or ITI with 5 years experience

## Terms and conditions for the above said posts are as below:

- i. Fixed emolument equal to Minimum of the Pay Band without any Grade Pay or any allowance will be paid during the probation period as per Punjab Govt. letter no.7/204/2012-4FP1/66 dated 15-01-2015 and notification no. 1/62016-4P.P.1/834680/1 dated 07-09-2016 Govt. of Punjab Department of Personnel (Personnel Policies-I Branch), Chandigarh. Further, annual increment or any other allowance except travelling allowance will not be paid during the probation period of three years.
- ii. The number of posts indicated above can be increased/decreased at the discretion of competent authority.

- iii. The Institute reserves the rights to fill or not to fill any or all of the above posts.
- iv. Age limits and relaxation of age for above said posts shall be as per Punjab Govt rules.
- v. Separate application should be sent for each post, if applying for more than one post. Applications on the prescribed proforma must reach to the office of Director by 18.12.2017 (5.00 PM) along with requisite fee by all means through Speed post/Regd. Post/Personally. The Institute will not be responsible for non-receipt/late receipt of applications due to any postal delay.
- vi. Passing in Punjabi subject of matric level is essential for all the above posts.
- vii. Persons in service should submit their applications through proper channel. However, they can send an advance copy alongwith requisite fee and attested photocopies of certificates and can produce N.O.C at the time of interview.
- viii. Incomplete applications will be rejected without entering into any correspondence.
- ix. Persons having requisite qualifications, experience and other eligibility criteria on or before 18.12.2017 will be considered.
- x. **Candidates must write Name of Post Applied & Category on top of the envelope. If any application form misplaced due to the absence of said information on the TOP OF ENVELOP, then this office shall not be responsible.**
- xi. No TA/DA will be paid for attending the interview.
- xii. A demand draft of Rs 500/- (Rs. 250/- for SC/ST) in favour of Director, SBSSTC Ferozepur must be attached along with the Application Performa.

Director