

**Shaheed Bhagat Singh
State Technical Campus, Ferozepur
(Govt. of Punjab)**

**Agenda
of
32nd Meeting of the Finance Committee**



VENUE: Office of the Additional Chief Secretary to Government of Punjab,
Department of Technical Education & Industrial Training,
Punjab Raj Bhawan, Chandigarh.

Date: 15-05-2017

Time: 11:30 AM

CONSTITUTION OF THE FINANCE COMMITTEE

1.	Additional Chief Secretary to Govt. of Punjab, Deptt. of Technical Education & Industrial Training Chandigarh	Chairman
2.	Principal Secretary to Govt. of Punjab, Deptt. of Finance or his representative (not below the rank of Jt. Secretary)	Member
3.	Director, Deptt. of Technical Education & Industrial Training , Punjab Chandigarh	Member
4.	Principal, Shaheed Bhagat Singh State Technical Campus, Ferozpur	Member
5.	Registrar, Shaheed Bhagat Singh State Technical Campus, Ferozpur	Member- Secretary

Table of Contents

Item No	Particulars	Page No
32.01	Confirmation of the minutes of 31 st meeting of Finance Committee	1
32.02	Action taken report on the decision taken in the 31 st meeting of Finance committee	2-4
32.03	Approval of Balance Sheet of the Institute for FY 2016-17.	5
32.04	Ratification of purchase of Vehicle for Engineering Cell at DTE Chandigarh	6
32.05	Implementation of Cashless Health Insurance Scheme at SBSSTC Ferozepur.	7
32.06	Re-appropriation of Funds for FY 2015-16	8-10
32.07	Approval of Budget of the Institute for the Financial Year 2017-18	11-14
32.08	Revised Budget for Examination Branch for FY 2016-17	15
32.09	Grand-in-Aid received from PSBTE & IT, Punjab	16
32.10	Review of Grade Pay of Non-Teaching and Technical supporting staff.	17
32.11	Fee to be Charged from SC/ST Students of BTech/MBA/MCA/ B Arch Wing & Poly Wing from FY 2017-18 onward.	18
32.12	Recruitment of faculty as per AICTE norms	19-20
32.13	Release of grant of Rs. 10.00 Crore for implementing of Hon'ble Supreme Court ruling regarding equal pay for equal work.	21-22
32.14	Regarding release of TEQIP-II Grant and balance arrears of revised pay scale 2006.	23
32.15	Any other item with the approval of Chairperson.	

Annexures

Sr. No.	Particulars	Page No
I	Minutes of 31 st meeting of Finance Committee	24-27
II	Office order no. 480-84 dated 02-05-2016 regarding hiring of buses as per Pb. Govt. Rates.	28
III	Office order No. 485-91 dated 02-05-2016 regarding TA/DA & Hon. to Experts as per the norms of MRSSTU, BTI.	29
IV	Letter No. 508-11 dated 02-05-2016 regarding Medical Re-imburement to Dr. Lalit Sharma.	30
V	Office order No. 523-527 dated 02-05-2016 regarding grant from Student Activity Fund.	31
VI	Office order No. 502-507 dated 02-05-2016 regarding reducing fee of SC/ST students, B.Tech/MBA/MCA/B.Arch.	32-33
VII	Office order No. 495-501 dated 02-05-2016 regarding reducing fee of SC/ST students of Diploma.	34-35
VIII	Balance Sheet for the year 2015-16	36-88
IX	Ratification of purchase of Vehicle for Engg. College cell at DTE, Chd.	89-94
X	Letter regarding Implementation of Cashless Health Insurance scheme at SBSSTC, Ferozepur.	95
XI	Letter No. 92/S-4/2016/E.C.C./2016 dated 15-01-2016 of DTE regarding Cashless Health Insurance scheme & Letter to Oriental Insurance Company regarding Cashless Health Insurance scheme.	96-97
XII	Report of MRSPTU Inspection Committee and advice of Sh. K.N. Pathak regarding library books.	98-114
XIII	Report of Sh. K.N. Pathak, Mentor regarding Sports facilities.	115-120
XIV	BM-10 detail of salary of employees	121-131
XV	Letter No. PSBTE & it Accounts/1781 dated 15-12-2016 regarding release of grant in aid of Rs. 5.00 Crore.	132
	(iii)	

XVI	Letter No. 124 dated 07-04-2016 regarding implementation order of decision of meeting dated 25-07-2014.	133-134
XVII	Reminder letter no. 2446 -49 dated 24-08-2016 to DTE Office for review of grade pay cases.	135
XVIII	Reminder letter No. 283 dated 24-07-2017 to DTE Office regarding review of grade pay cases.	136
XIX	Case regarding exemption of fee under SC/ST Post Matric Scholarship students	137-141
XX	AICTE, New Delhi notification regarding approval of Pro-term lecturers.	142-148
XXI	Letter no. 5922 dated 27-12-2016 regarding release of grant of Rs. 10.00 Crore for implementation of Hon'ble Supreme court ruling regarding equal pay for equal work.	149
XXII	Reminder letter regarding release of grant of Rs. 10.00 Crore	150-155
XXIII	Letter of Punjab Govt. to UGC, regarding non release of Grant.	156
XXIV	Letters no. 4324 dt 07-07-2014, regarding release of 80% arrear w.e.f. 01-01-2006.	157
XXV	Letters no. 3880 dt 31-10-2015, regarding release of 80% arrear w.e.f. 01-01-2006.	158

Item No. 32.01: Confirmation of the minutes of 31st meeting of the Finance Committee.

Decision: The minutes of the 31st meeting of Finance Committee held on 21/04/2016 were circulated to the members of the committee for information and comments, if any, vide memo no. SBS/FZR/ 428 dated 26/4/2016 (Annex- 1, Page No. 24-27).

No comments have been received from any of the members. The approved minutes are placed before the Finance Committee for confirmation please.

Item No. 32.02 Action taken report on the decision taken in the 31st meeting of Finance Committee.

The action taken report on the decisions taken in 31st meeting of Finance Committee held on 21/04/2016 is as given below:

Item No. 31.01 Confirmation of the minutes of 30th meeting of the Finance Committee.

Decision: The proceedings of the 30th meeting of Finance Committee were confirmed.

Action Taken: As no comments have been received therefore the proceedings of the 30th meeting of finance committee were confirmed.

Item No. 31.02: Action taken report on the decision taken in the 30th meeting of Finance Committee.

Decision: The action taken report of the 30th meeting of Finance Committee was approved.

Action Taken: No action is reqd.

Item No.31.03: Approval of Budget for Financial Year 2016-17.

Decision: The budget for Financial Year 2016-17 was approved as proposed.

Action Taken: The Decision is implemented

Item No. 31.04: Purchase of Mini Bus for Students.

Decision: It was decided to hire the buses as per the rates prescribed by Govt. of Punjab from external agencies.

Action Taken: The decision was implemented vide office order No. SBS/FZR/480-484 dated 02-05-2016. (Annexure -II, Page -28)

Item No. 31.05: Approval to pay the Honorarium and TA/DA as per the norms of MRSSTU, Bathinda.

Decision: The item was approved as proposed.

Action Taken: The Decision was implemented vide office order no SBS/FZR/485-491 dated 02-05-2016 (Annexure -III, Page -29)

Item No. 31.06: Medical reimbursement to Dr. Lalit Sharma, Associate Professor - Applied Sciences Deptt.

Decision: It was decided that office of DTE/IT will take up this matter with the Director, Department of Health and Family Welfare, Punjab.

Action Taken: A letter no 508-511 dated 02-05-2016 was written to written to DTE Chandigarh (Annexure -IV, Page -30). The reply is awaited

Item No. 31.07: Regarding approval of grants to various department societies.

Decision: The item was approved as proposed.

Action Taken: The decision was implemented vide office order no SBS/FZR/523-527 dated 02-05-2016 (Annexure -V, Page -31)

Item No. 31.08: Approval of minutes of 1st meeting of HRM Committee.

Decision: The item was approved as proposed.

Action Taken: Decision implemented.

Item No. 31.09: To sponsor Dr. Satvir Singh to explore best practices followed in renowned universities of USA.

Decision: The item was not approved.

Action Taken: No Action is reqd.

Supplementary Agenda

The following supplementary agenda were taken up with the permission of chair.

Item No. 31.10: Regarding exemption of fee from B.Tech/MBA/MCA/ B.Arch Students admitted under SC/ST Post Matric Scholarship Scheme.

Decision: It was decided to reduce the fee to be collected from SC/ST B.Tech/MBA/MCA/ B.Arch Students admitted under Post Matric Scholarship Scheme from Rs. 29650/- to Rs.15790/- as proposed under this item.

Action Taken: Decision Implement vide letter No. SBS/FZR/502-507 dated 02-05-2016 (Annexure -VI, Page -32-33)

Item No. 31.11: Regarding exemption of fee from Diploma Students admitted under SC/ST Post Matric Scholarship Scheme.

Decision: It was decided to reduce the fee to be collected from SC/ST Diploma Students admitted under Post Matric Scholarship Scheme from Rs. 12550/- to Rs.4350/- as proposed under this item.

Action Taken: The decision was implemented Vide Letter No. 495-501 dated 02-05-2016 (Annexure -VII, Page -34-35)

The action taken report is placed before the Finance Committee for information please.

Item No 32.03: Approval of Balance sheet of the Institute for FY 2015-16.

The balance sheet of the Institute for the FY 2015-16 is placed before the Finance Committee for consideration and approval Please. Annexure VIII (Page No. 36-88).

Item No 32.04**Ratification of Purchase of Vehicle for Engineering Cell at DTE
Chandigarh**

A letter no 942 dated 11/7/2016 (Annexure IX Page No. 89-94) was received from DTE to purchase a Honda City Petrol Car for the Engineering Cell. In the letter, the financial /administrative approval was given to purchase the above said vehicle on the following conditions.

1. ਵਹੀਕਲ ਦੀ ਖਰੀਦ ਦਾ ਖਰਚਾ ਸ਼ਹੀਦ ਭਗਤ ਸਿੰਘ ਸਟੇਟ ਟੈਕਨੀਕਲ ਕੈਂਪਸ, ਫਿਰੋਜਪੁਰ ਦੇ ਫੰਡਾਂ ਵਿਚੋਂ ਬੁੱਕ ਕੀਤਾ ਜਾਵੇਗਾ।
2. ਡਾਇਰੈਕਟਰ, ਸ਼ਹੀਦ ਭਗਤ ਸਿੰਘ ਸਟੇਟ ਟੈਕਨੀਕਲ ਕੈਂਪਸ, ਫਿਰੋਜਪੁਰ ਸੰਸਥਾ ਦੇ ਪ੍ਰਚੇਜ਼ ਨਿਯਮਾਂ ਅਤੇ ਪ੍ਰਵਾਨਤ ਵਿਧੀ ਅਨੁਸਾਰ ਇਸ ਕਾਰ ਦੀ ਖਰੀਦ ਕਰਦੇ ਹੋਏ ਮੁੱਖ ਦਫਤਰ ਦੇ ਇੰਜ ਕਾਲਜ ਸੈੱਲ ਵਿਖੇ ਭੇਜੇਗਾ।
3. ਇੰਜ ਕਾਲਜ ਸੈੱਲ ਦੇ ਪੂਲ ਵਿੱਚ ਪਹਿਲਾ ਖਰੀਦੀ ਅੰਬੈਸਡਰ ਕਾਰ ਨੂੰ ਡਾਇਰੈਕਟਰ, ਸ਼ਹੀਦ ਭਗਤ ਸਿੰਘ ਸਟੇਟ ਟੈਕਨੀਕਲ ਕੈਂਪਸ ਹੀ ਨਿਯਮਾ ਅਨੁਸਾਰ ਕੰਡਮ ਘੋਸ਼ਿਤ ਕਰ ਕੇ disposed off ਕਰਵਾਏਗਾ ਅਤੇ ਇਸ ਵਿੱਚੋਂ ਵਾਲੀ ਉਜਰਿਤ ਨੂੰ ਸਬੰਧ ਖਾਤੇ ਵਿਚ ਜਮਾਂ ਕਰਵਾਏਗਾ।
4. ਇਸ ਕਾਰਜ ਦੀ ਕਾਰਜਬਾਅਦ ਰੈਟੀਫਿਕੇਸ਼ਨ ਸੰਸਥਾ ਦੀ ਅਗਲੀ ਵਿੱਤ ਕਮੇਟੀ ਦੀ ਮੀਟਿੰਗ ਵਿੱਚ ਕਰਵਾਏਗਾ।

The Vehicle was purchase as per the rules of Institute and handed over the Engg. Cell at DTE/IT.

The matter is placed before the Finance Committee for consideration and ratification please.

Item No 32.05: Implementation of Cashless Health Insurance Scheme at SBSSTC Ferozepur.

Punjab Govt. has implemented Cashless Health Insurance Scheme for Punjab Govt. Employees vide Govt. Notification No. 21/28/12-5HB5/268 dated 20-10-2015. Accordingly, the option forms given by the employees were sent to Director Technical Education and Industrial Training, Punjab vide letter No. SBS/Estb//4380 dated 04-12-2015 (Annexure-X) (Page No. 95).

Subsequently, the office of DTE/IT has returned all the option forms of the employees to the Institute vide letter no 92/S-4/E.C.C./2016 dated 15-01-2016 with a comment to get the approval of Finance Committee/BoG for implementation of Cashless Health Insurance Scheme in the Institute (Annexure-XI, Page No. 96). Institute has written an email to the Insurance Company for getting cashless insurance scheme to its employee on the same pattern as being given to employee of Punjab Govt. But the Oriental Insurance Co. has refused to give the same Cashless Medical Insurance Scheme to the Institute. However the Company has offered to provide the Group Medical Insurance Scheme to the Institute as per the policy of the company (Annexure XI, page no. 97).

Therefore, the matter is put up to Finance Committee for kind consideration & appropriate decision for implementation the Cashless Health Insurance Scheme in the Institute.

Item No 32.06 Re-appropriation of Funds for FY 2015-16.

The Institute has got the below mentioned budget amount sanctioned for the various heads. However in few sub-heads, the Actual expenditure has exceeded the budgeted amount, whereas total expenditure of all heads was within the budgeted amount . The details for the various heads and the reasons for the excess expenditure are given below for the financial year 2015-16.

Recurring Expenditure from Tuition Fees Account for the year 2015-16					
S No		Budget Amount (in Lacs) 2015-16	Actual Expend (in Lacs) 2015-16	Excess Expend (Budget - Actual Exp) (in Lacs)	Justification
Recurring Exp from Tuition Fee Account					
1	Salary/Allowances/Med Reimbs, CPF/GPF & Pensionary Contributions, Payment of arrears of Teaching & Non teaching Staff	1792.64	1524.65	Nil	
2	TA/DA & LTC	22.50	7.83	Nil	
3	Wages of Security, Horticulture, House Keeping Staff	65.00	40.49	Nil	
4	Leave Encashment, Gratuity, Ex-Gratia	25.00	0.00	Nil	
	Total	1905.14	1572.97	Nil	
Non Recurring Expenditure from Development Fund					
1	Machinery & Equipment for Lab, Workshop, Computer Labs etc.	42.00	16.84	Nil	
2	Enhancement of Elec. Load, New cable	25.00	0	Nil	
3	Const of Lec Hall and Tutorial rooms	15.00		Nil	
4	Const of Lib. & Comp. Center/Boys Hostel/Road Carpeting	400.00	487.00	87-00	The construction of Library and computer centre/Boys hostel was approved in the budget of FY 2014-15 and an advance of Rs. 100.00 Lac was released for its const. to PWD (B&R). The Const. was completed in FY 2015-16 & the advance of Rs. 100.00 given was also adjusted in FY 2015-16. Even though this amt was given against the sanctioned budget of FY 2014-15. Due to this, the total expenditure shown in increased.
5	Sewrage Treatment Plant	100.00	0	nil	

6	Furniture & Fixture	35.00	14.99	Nil	
7	Library Expenditure/Books	16.00	17.85	1.85	Inspection committee of MRSPTU had raised objection about less no of title and volume of books. Also mentor Dr. K.N. Pathak had advised to purchase more books (Annexure-XII page No. 98-114)
8	Office/Hostel Equipment	25.00	5.00	Nil	
9	Purchase of New Vehicle	20.00	10.48	nil	
	Total	678.00	541.68	Nil	The total expenditure of Rs. 541.68 Lac is less than budgeted amt. of Rs. 678.00 Lacs
Recurring Expenditure from Development Fund					
1	Horticulture & Land Scaping	5.00	3.70	nil	
2	Insurance of College Vehicle	1.00	0.41	Nil	
3	Maint. Of Building	72.00	55.74	Nil	
4	Maint. Of Machinery Equipment and Internet charges	36.00	4.37	Nil	
5	Office Expenditure	13.00	6.38	Nil	
6	Postage & Telegraph	2.00	0.47	Nil	
7	Raw Mat & Consumables	6.50	1.42	Nil	
8	Telephone Expenditure	0.00	0.03	Nil	
9	Vehicle Maint.	10.00	7.83	Nil	
10	Trg. & Placement Dept	6.00	3.18	Nil	
11	TA/DA to experts	3.50	1.66	Nil	
12	Conf. & Seminar, Membership	10.00	9.02	Nil	
13	ERP	15.00	3.05	Nil	
14	Shopping Complex	2.00		Nil	
15	News Paper, Periodicals	6.00	1.91	Nil	
16	Misc Expenditure	7.00	2.52	Nil	
	Total	195.00	101.68	Nil	

Expenditure out of Student Activities Fund					
1	Sports Expenses	5.00	7.74	2.74	The exp. increase because as per the direction of Dr. K.N. Pathak, more sports equipment were purchased to setup GYM in newly constructed boys hostel. (Annexure-XIII page 115 to 120).
2	Annual Function and sports/Convocation	23.00	31.38	8.38	The expenditure increase due to two convocation were held during the year 2015-16. The fourth convocation was held during April 2015 and fifth convocation were held in the month of March 2016. Therefore bills of both fourth and fifth convocation were passed in the FY 2015-16.
3	Printing & Stationary	16.00	13.33	Nil	
4	Health Centre Medicines etc.	3.00	0.34	Nil	
5	Advertisement & Publicity	25.00	3.56	Nil	
6	Gen Set (Diesel & repair)	2.00	0.52	Nil	
7	Entertainment to guests	2.00	1.50	Nil	
8	Innovative Project	2.00	0.00	Nil	
9	Constr of Boys Hostel/Library & CC/Road Recarpating	400.00	80.63	Nil	
	Total	478.00	139.00		The total expenditure of Rs. 139.00 Lac is less than budgeted amt. of Rs. 478.00 Lacs

The matter is placed before the Finance Committee for consideration and approval please.

Item No. 32.07: Approval of Budget for the Financial Year 2017-18- Regarding.

The Budget of the Institute for the FY 2017-18 is proposed as given below

ESTIMATED INCOME FOR THE TUITION FEE ACCOUNT FOR THE YEAR 2017-18

(All Fig in LACS)

Sr No	Particulars	Expected Income	Actual Income	Expected Income		
		2016-17 (EW+PW)	2016-17 (EW+PW)	2017-18		Total
				EW	PW	(EW+PW)

1	Tuition Fee Account					
a	Opening Balance on 1/4/17					2482.21
b	Expected Income from Tuition Fees for Fy17-18	1976.28	1203.59	1437.11	112.20	1549.31
c	Bank Intrest	250.00	188.00	120.00	67.00	187.00
d	Misc Income	83.52	49.29	62.78	0.00	62.78
	Total funds available	2309.80	1440.88	1619.89	179.20	4281.30
	Expected Exp for FY 17-18					2495.27
	Expected Balance as on 31/3/18					1786.03
2	Development Fund					
a	Opening Balance on 1/4/17					361.88
b	Expected Income 2017-18	651.62	403.00	480.00	33.92	513.92
	Total funds available					875.80
c	Expected Exp for Fy 17-18					588.00
	Expected Balance as on 31/3/18					287.80
3	Student Activities Fund					
a	Opening balance as on 1/4/17					392.98
b	Expected Income 2017-18	324.71	199.56	246.79	11.40	258.19
	Total funds available					651.17
c	Expected Exp for Fy 17-18					438.70
	Expected Balance as on 31/3/18					212.47
4	Examination Cell					
a	opening balance as 1/4/2017					10.00
b	Expected Income for 2017-18	50.00	60.00	78.00	0.00	78.00

	Total funds available					88.00
c	Expected Expen for Fy 17-18					75.00
	Expected Balance as on 31/3/18					13.00
5	University A/c					
a	opening balance as 1/4/2017					100.00
b	Expected Income during year 2017-18					0.00
	Total funds available					100.00
c	Expected Exp during year 2017-18					40.00
	Expected Balance as on 31/3/18					60.00

* Intrest from bank include intrest income of GIA, Misc acc, Student Act as per the decision of meeting held on 15-02-10 at DTE/It

EXPECTED INCOME FROM FEES FOR FY 2017-18					
	Tuition Fee	Total Tuition fees	Total Devlp Amount (Lacs)	Total Student Activity Fund	Exam Cell Fees
B Tech	60000 PA		20200*	10500**	
720 (Batch2017) + 341(Batch2016) + 583(batch2015) + 505(batch2014)= 2149	2149 X 60000 per student PA	1289.40	434.098	225.65	43.00
M Tech = 54(batch 2017) + 6(batch 2016) =60, MBA= 8(batch2016), MCA= 72(batch2017(60) +batch2016(12) Total = 140	140 X 60000 per student PA	84.00	28.28	14.70	2.80
Poly Wing			(Rs.6650 PA)#	(Rs.2236 PA)##	
250(Batch 2017)+77 (batch2016) +183(batch2015)=510	510 X 22000 per student PA	112.20	33.92	11.40	5.50
BCA					
60(Batch 2017) + 13(batch2016) +28(batch2015) = 101	101 X 31000 per student PA	31.31	6.72	0.77	0.60

B. Arch 30 (Batch 2017) + 9(Batch 2016) + 15 (Batch 2015) = 54	54 x 6000 per student PA	32.40	10.91	5.67	1.10
	TOTAL	1549.31	513.92	258.19	53.00

**Std Activity fee(8500) + Maz fee(100) + spl Member fee(1000) +ERP(400)+ power backup (500) = 10500

*Dev Fund(8600)+ Transport(2000)+CC & Internet charges(2000)+Bldg Fund(5000)+Trg & Plcmt(2000)+Hostel
maint(600)=20200

Dev Fund(3650)+ Transport(1000)+CC & Internet charges(1000)+ Power Backup (500) +Trg & Plcmt(500)=6650/-

Std Activity fee(1118*2) = 2236/-

Details of Misc Funds				
	Total no of students			Total (lacs)
1. Misc Annual Charges#	2343	2000		46.86
2. One time charges	804	1980		15.92
3. Builing rents/Pvt use of veichle / Photostate charges/ misc income				4.00
				62.78

B.Tech

Batch 2017 Sanctioned Intake	690
Leet @ 20%	138
Total	828
Taking approx intake of 85%	720

Polywing

Batch 2017 sanctioned intake	360
Leet @ 10%	36
Total	396
Taking approx intake of 65%	250

Recurring Expenditure from Tuition Fees Account for the Year 2017-18

S No	Head of Acc	EW+MW			PW			EW+PW+MW
		Bdg allot	Actual Exp	Prop Exp	Bdg allot	Actual	Prop Exp	Proposed Exp
		2016-17	2016-17	2017-18	2016-17	2016-17	2017-18	2017-18
1	Salary/Allowances/Med Reimbs, CPF/GPF & Pensionary Contributions, Payment of arrears of teaching & Non teaching staff.	1917.58	1654.62	2178.54	199.73	163.00	199.73	2378.27 (As per BM-10, Annex-XIV, page 121-131)
2	Medical Reimbursement	17.69	5.30	10.00	0.00	0.00	0.00	10.00
3	TA/DA & LTC	14.00	15.60	17.00	1.00	0.30	1.00	18.00
4	Wages of Security, Horticulture, House keeping staff	80.00	75.97	84.00	0.00	0.00	0.00	84.00
5	Leave encashment, Gratuity, Ex-gratia	5.00	7.88	5.00	0.00	0.00	0.00	5.00
6	Additional Financial Expenditure required for regulirization of services of 16 Faculty member working on 3 years contract	3.00	0.00	0.00	7.50	0.00	0.00	0.00
		2037.27	1759.37	2294.54	208.23	163.30	200.73	2495.27

Note: Incase of insufficient funds under different heads in EW, PW & MW, The same can be utilised from the EW, PW & MW and vice versa

EXPENDITURE FROM THE DEVELOPMENT FUND FOR THE YEAR 2017-18

S No	Head of Acc	EW+MW			PW			EW+PW+MW
		Bdg allotted	Actual Exp	Prop Exp	Bdg allotted	Actual Exp	Prop Exp	Proposed Exp
		2016-17	2016-17	2017-18	2016-17	2016-17	2017-18	2017-18
	1. NON RECURRING EXPENDITURE							
1	Machinery & Equipments for Lab, Work shop, Computer Labs etc.	15.00	13.19	15.00	5.00	2.73	10.00	25.00
2	Enhancement of Elec. Load, New cable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	Const. of Library & Comp center	200.00	93.18	25.00	0.00	0.00	0.00	25.00
5	Const. of New Buildings and Infrastructer a) Sewerage treatment plan b) Architet Block Const. c) Boundary wall repair	230.00	20.77	275.00	0.00	0.00	0.00	275.00

6	Furniture & Fixtures	40.00	13.85	20.00	3.00	0.29	5.00	25.00
7	Library Expenditure/Books	20.00	34.96	30.00	1.00	0.00	1.00	31.00
8	Office/Hostel Equipments	28.00	0.82	10.00	1.00	0.00	1.00	11.00
9	Purchase of New Veichel	20.00	10.48	0.00	0.00	0.00	0.00	0.00
	Total	553.00	187.25	375.00	10.00	3.02	17.00	392.00

2. RECURRING EXPENDITURE

Sr No	Head of Acc	EW+MW			PW			EW+PW+MW
		Bdg allotted	Actual Exp	Prop Exp	Bdg allotted	Actual Exp	Prop Exp	Proposed Exp
		2016-17	2016-17	2017-18	2016-17	2016-17	2017-18	2017-18
1	Horticulture & Landscaping	5.00	1.28	3.00	0.00	0.00	0.00	3.00
2	Insurance of college vehicle	1.00	0.39	3.00	0.00	0.00	0.00	3.00
3	Maintenance of Buildings	75.00	32.84	70.00	3.00	1.62	3.00	73.00
4	Maintenance of Machinery equipment and internet charges	40.00	31.28	37.00	1.00	0.28	2.00	39.00
5	Office expenditure	15.00	4.70	11.00	1.00	0.23	1.00	12.00
6	Postage & Telegraph	2.00	0.47	2.00	1.00	0.00	0.00	2.00
7	Raw mat & Consumables	7.00	1.06	5.00	1.00	0.00	0.00	5.00
8	Telephone expenditure	0.00	0.00	1.00	0.00	0.00	0.00	1.00
9	Vehicle Maintenance	11.00	9.69	15.00	0.50	0.00	0.00	15.00
10	Trg. & Placement & salary of TPO office	8.00	2.56	8.00	1.00	0.07	1.00	9.00
11	TA/DA to experts	4.50	2.79	4.00	0.50	0.00	0.00	4.00
12	Conf & Seminar, Membership	10.00	7.81	8.00	0.00	0.00	0.00	8.00
13	Water & Electricity	It will be recovered from the students based on last six month consumption. Any profit/Loss will be adjusted in the Misc expe/Misc income.						
14	ERP	20.00	1.06	6.00	0.00	0.00	0.00	6.00
15	Shoping Complex	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16	News papers, periodicals	8.00	2.21	5.00	0.00	0.00	0.00	5.00
17	Misc Expenditure	8.00	2.98	8.00	3.00	1.69	3.00	11.00
	Total	214.50	101.12	186.00	12.00	3.89	10.00	196.00

Note: In case of insufficient funds under different heads in EW, PW & MW, The same can be utilised from the EW, PW & MW and vice versa

Note: In case of insufficient funds for construction of Boys hostel/ Library & computer center, the same will be debited from the saving of student activity fund or tuition fee account.

Proposed Expenditure out of Student Activities fund account for the year 2017-18

S No	Head of Acc	EW+MW			PW			EW+PW+MW
		Bdg allotted	Actual Exp	Prop Exp	Bdg allotted	Actual Exp	Prop Exp	Proposed Exp
		2016-17	2016-17	2017-18	2016-17	2016-17	2017-18	2017-18
1	Sports expenses	8.00	4.94	8.00	3.50	2.55	3.50	11.50
2	Annual function and annual sports/Convocation	25.00	10.05	15.00	2.00	0.00	2.00	17.00
3	Printing & Stationery	18.00	6.51	12.00	3.00	1.80	3.00	15.00
4	Health centre Medicines etc.	4.00	0.31	3.00	0.20	0.00	0.20	3.20
5	Advertisement & Publicity	30.00	44.21	45.00	10.00	8.60	11.00	56.00
6	Gen set (Diesel & repair)	2.00	1.17	5.00	0.00	0.00	0.00	5.00
7	Entertainment to guests	2.00	0.62	2.00	1.00	0.00	1.00	3.00
8	Innovative Project	2.00	0.00	2.00	1.00	0.00	1.00	3.00
9	Construction of Swimming pool /Road Recarpeting/Boundary wall	350.00	15.93	325.00	0.00	0.00	0.00	325.00
	Total	441.00	83.74	417.00	20.70	12.95	21.70	438.70

Note: In case of insufficient funds under different heads in EW, PW & MW, The same can be utilised from the EW, PW & MW and vice versa

Note: In case of insufficient funds for construction of Boys hostel/ Library & computer center, the same will be debited from the saving of student activity fund or tuition fee account.

Item No 32.08**Revised Budget for Examination Branch for FY 2016-17.**

The Institute has been accorded Academic autonomy and it is conducting the various activities related to the conduct of examination at the Institute level as per the guidelines of UGC, New Delhi. The budget for the examination branched as approved for the financial year 2016-17. Since this was the first budget and we could not forecast budget allocation to different activities accurately, therefore expenditure has exceeded the budgeted amount. The revised Budget for the Examination cell is placed below for approval for FY 16-17.

	Initial	Revised
Estimated Income	57.20	70.00
Estimated Expenditure		
1. University Fee	10.0	19.0
2. TA/DA & Honorarium to Experts	3.00	8.00
3. Paper setting	6.00	8.00
4. Examination & Evaluation	8.00	14.00
5. Furniture & Fixture, Equipments	8.00	6.00
6. Stationary & Printing	8.00	5.00
7. Misc. Expenses	2.00	2.00
TOTAL	45.00	65.0

The matter is placed before the Finance Committee for consideration and approval please.

Item No.32.09**Grant-in-aid received from PSBTE&IT, Punjab-Regarding.**

The Institute had requested for grant-in-aid of Rs. 5.00 Crore from Punjab State Board of Technical Education & Industrial Training, Punjab, Chandigarh for the purpose of development of infrastructure of the institute. In response to our request, the PSBTE&IT has sanctioned grant-in-aid of Rs. 5.00 Crore for setting up and upgradation of various labs & other infrastructure of the Institute vide letter No.PSBETE&IT/Accounts/1781 dt. 15.12.2016 (**Annexure XV, Page No. 132**). Out of Rs.5.00 Crore, this Institute has received the amount of Rs 4.00 Crore from PBSTE&IT.

This Institute has started the process of purchase for setting up and upgradation of various labs and improvement of infrastructure & facilities of the Institute for betterment of students and upliftment of academic quality of technical education of the Institute. Out of this grant of Rs. 60.00 Lacs has been used till date.

The matter is placed before the members of the Committee for information please.

Item No 32.10 Review of Grade Pay of Non-Teaching and Technical supports staff.

In the 30th meeting of Finance Committee an Agenda item No. 30.12 was put up for ratification of implementations of Minutes of meeting dated 25.07.2014 of Principal of State Govt. Managed Engg. Colleges and implementation orders thereof. In the said meeting, the minutes of Principal's Meeting dated 25.07.2015, approved by Hon'ble Technical Education Minister, Punjab, were ratified. However, it was decided that implementation orders of this item shall be put up on a single file to the office of DTE/IT in order to ensure uniformity among all the State Managed Engineering Colleges of Punjab. Consequently, all implementation orders were sent to the office of DTE/IT for review vide Institute letter No. 124 dated 07-04-2016 (Annexure- XVI Page No 133-134). Subsequently institute has also sent reminders to the office of DTE/IT to review all such cases vide letter No. 2446-49 dated 24-08-2016 (Annexure- XVII Page No135) & letter No. 283 dated 27-04-2017(Annexure- XVIII Page No 136). But Institute didn't receive any reply till date.

The matter is put up before finance committee for information and appropriate decision please.

Item no.32.11**Fee to be Charged from SC/ST Students of B. Tech/MBA/MCA/
B Arch & Poly Wing from FY 2017-18 onward.**

In the 31st meeting of Finance committee vide agenda item no. 31.10, it was decided to reduce the fee to be collected from SC/ST students of B. Tech /MBA/MCA/B Arch admitted under PMSS from Rs.29650/- to Rs. 15790/-. Further, vide agenda item no. 31.11 it was also decided to reduce the fee to be collected from SC/ST students of Poly Wing admitted under PMSS from Rs 12550/- to Rs 4350/-.

The above said decisions were taken on the basis of the agenda items which was proposed for the fee structure to be collected from SC/ST students (Annex XIX Page 137-141). In this agenda item it was inadvertently mentioned the year 2016-17 whereas, it should had been mentioned as from the year 2017-18 onwards.

Therefore it is proposed to charge the same fee as decided vide agenda item no 31.10 & 31.11 from SC/ST students to be admitted in 2017-18 and onwards, including the LEET students, till any further instructions are received from the government.

The matter is placed before the Finance Committee for consideration and approval please.

Item No 32.12 Recruitment of regular/guest faculty as per AICTE norms.

As per AICTE norms, the various teaching posts were sanctioned to different departments in the 19th meeting of BOG vide agenda item no 19.10 held on 26-12-2014 as per the detail given below

Department	Sanctioned Intake	Existing Sanctioned posts of faculty	Faculty required as per AICTE Norms (1:15 for Engg wing & 1:20 for Polywing)
Mech Engg	120 Ist +60 IInd Shift	30 (3P, 6ASP, 21AP)	40 (5P, 8ASP, 27 AP)*
CSE	120	30 (3P, 6ASP, 21AP)	30(3P, 7ASP, 20AP)
Elect Engg	60	13 (1P, 2ASP, 10AP)	14(2P, 3ASP, 09AP)
ECE	90	18 (2P, 4ASP, 12AP)	22 (2P, 5ASP, 15AP)
Civil Engg	60 Ist +60 IInd Shift	14(1P, 2ASP, 11AP)	24 (3 P, 5ASP, 16AP)
Chem Engg	30	8 (1P, 2ASP, 05AP)	08 (1P, 2ASP, 5AP)
MBA	60	08(1P,2ASP,5P)	8 (1P, 2ASP, 5AP)
MCA	60	12(1P,3ASP,8AP)	12 (1P, 3ASP, 8AP)
Applied Sci and Humanities		20(2P, 5ASP, 13AP)	23 (3P, 5ASP, 15AP)
Diploma	360	54	54 (05HOD, 06 Sr Lecture, 43 Lecturer)

(P :Professor ,ASP : Associate Professor, AP: Assist Professor)

The factual position of faculty is given below:

(A) Engg Wing

The Institute has filled three posts of Professors against 21 sanctioned posts of Professors, out of which presently 01 professor is working in ECE Deptt. and other two have taken EOL to work at PTU Jalandhar

Similarly Institute has filed 04 posts of Associate Professors against 40 sanctioned posts of Associate Professors and 73 posts of Assistant Professors against 120 sanctioned posts of Assistant Professors.

(B) Polywing

All the 05 posts of HOD and 06 posts of Sr Lecturers are lying vacant in Polytechnic and 12 posts of Lecturers are filled against 43 sanctioned posts of Lecturers.

Keeping in view the AICTE requirement, Institute is recruiting faculty on 11 month contract basis every year on a consolidated salary of Rs 15000/- PM against the sanctioned post of Professor, Associate Prof. and Assistant Professor in Engg. wing and HOD/SR Lect /Lect in Polywing, respectively to get the approval from AICTE every year.

Due to less admission in the different Departments and due to six month training of students in 7th/8th sem, the actual faculty required is some time found to be less than AICTE Norms. However, the institute has to recruit the faculty as per AICTE norms to get the extension of approval from AICTE every year. Further, sometimes faculty having M.Tech/Phd Qualification is not available for recruitment as guest faculty. Therefore Institute is recruiting B.Tech faculty to teach the B .tech courses. AICTE has also allowed to recruit the proterm lect with qualification of B. Tech (Annexure XX page No. 142-148)

The matter is put up before the Finance Committee for Information and appropriate decision please.

Item No 32.13 Release of grant of Rs. 10.00 Crore for implementing of Hon'ble Supreme Court ruling regarding equal pay for equal work.

Hon'ble Supreme Court of India vide judgment on Civil Appeal 213 of 2013 has directed to release equal pay for equal work. In this Institute there are about 90 employees who are working on contract/ consolidated basis to whom we are paying consolidated salary of Rs. 21600/- & 15000/- per month. In order to implement the above said ruling of Hon'ble Supreme Court regarding equal pay, equal work the Institute require additional grant of Rs.10.00 to provide the teaching faculty and other staff in the interest of the students as per AICTE norms. The Institute has already written a letter no. 5922 dated 27-12-2016 (Annex XXI, Page No. 149) to DTE/IT office for getting grant of Rs. 10.00 Crore during the FY 2017-18. Therefore the finance committee is requested to recommend the finance department of Punjab to release Rs. 10.00 as a grant to this Institute to implement the Hon'ble Supreme Court ruling regarding equal pay for equal work. Moreover, due to less admission in the year 2016-17, the Institute is not in a position to meet-up its expenditure from its own resources. Consequently as per letter No. 3308 dated 14-09-2016, letter No. 5922 dated 27-12-2016, letter 6398 dated 23-01-2017 & letter No. 6699 dated 13-02-2017, the DTE/IT office was requested to get the grant released for the financial year 2017-18 from Punjab Govt. for the smooth functioning of this institute (Annexure-XXII, Page 150-155). Punjab Govt vide Memo No. 1/27/2010/4TE2/498 dated 25.03.2014 has stated to UGC New Delhi that Shaheed Bhagat Singh State Technical Campus, Ferozepur, is

established, promoted and fully owned by the Govt. of Punjab. As the institute is meeting its expenditure from its internal resources, therefore, grant is not being given regularly to the Institute by Govt of Punjab (Annexure XXIII, page No.156).

The matter is placed before the Finance Committee to recommend to the Punjab Govt to releasers. 10.00 Crore as grant-in-aid to this institute for the financial year 2017-18.

Item No 32.14 Regarding release of TEQIP-II Grant and balance arrears of revised pay scale 2006.

The Institute had spent Rs. 5.27 Crore under TEQIP-II Project by taking loan from tuition fee account of the Institute after taking approval from BoG. However the Institute has not received this amount of Rs. 5.27 Crore from Punjab Govt. which was released by the Central Govt. under the TEQIP-II project.

Similarly an amount of Rs. 2.23 was paid to faculty as an arrears of 6th revised pay scale, which was supposed to be paid by the Central Govt. Institute has written letter No. 4324 dated 07-07-2014 (Annexure -XXIV page No. 157) & letter No 3880 dated 31-10-2015 (Annexure-XXV page No. 158) to DTE/IT for getting the amount of Rs. 2.23 Crore, but till date Institute did not received it.

The matter is place before the finance committee for information and appropriate action please.

Supplementary Agenda

Item 32.15 : Regarding Appointment of teaching Faculty on consolidated salary Rs.15000/-per month for the Academic Year 2017-18.

A letter has been received from the Office of DTE/IT Vide memo no.859-864/S-1/ECC dated 12-05-2017 with a direction not to recruit the employees on contract basis against the sanctioned/regular post (**Annexure-I, Page No. 5**)

It is informed that Institute has following no of vacant posts:

Engg. Wing:	Professor	-	19
	Associate Professor	-	35
	Assistant Professor	-	46
Poly Wing:	HOD	-	05
	Senior Lecturer	-	06
	Lecturer	-	28
	Total Vacant Posts	-	139

Against the above said 139 vacant posts, the Institute has floated an advertisement for filling the 59 post of Assistant Professor/Lecturer in Engg./MCA/Architecture/Polytechnic Wing and School Wing.

This is for the information and appropriate guidance please.

Item No. 32.16: Construction of Access Road (Slip Road) to SBSSTC, From NH-05.

The Institute was established in 1995 and since its establishment, the institute has been using a passage from Ludhiana Ferozpur National Highway NH-95 (Presently known as NH-05) as a main entrance.

The Forest Department of Punjab lodged an FIR against the institute in the year 2012 mentioning that the user agency i e SBSSTC has violated the Forest Conservation Act , 1980 provisions by making and using an access Road from the Ludhiana – Ferozpur NH-95 without seeking No Objection Certificate from them.

Subsequently, the forest department Ferozpur had filed the criminal case against the institute authorities in the Hon'ble Court, however, the Hon'ble court had dismissed the case in the year 2013. Copy of the judgement of Hon;ble court is attached as **Annexure-II on page no. 6-15.**

Subsequently, institute applied to forest department for taking No Objection Certificate by submitting the complete case along with requisite fee amounting Rs. 32495/- to Forest Department of Punjab. The letter regarding submission to the Forest Department is placed at **Annexure-II, Page 16.**

Consequently, the Forest Department of Punjab raised objections against our application stating some discrepancies and directed the Institute to clear the discrepancies to get the NOC issued. The copy of letter is placed at **Annexure-II, Page 17.** Accordingly, the institute had applied to PWD (B & R) vide letter No.SBS/2591 dated 06/08/2013. The PWD vide letter No. 1157 dated 16.08.2013 directed

the institute to submit the case along with drawings of 06 number of copies according to the guidelines of Ministry of Road Transport and Highway. Accordingly, the case was prepared but PWD didn't accept it due to changed guidelines. According to new guidelines, a slip road is to be constructed through the empanelled consultants/architecture. However, the list of approved/empanelled consultants/architecture were not available with PWD office. Institute officials got this list of approved/empanelled consultants/architecture from the office of PWD in July 2016.

Now the Institute has decided to take up the matter with Ministry of Road Transport and Highway, Govt of India at its own level.
Annexure-II, pages 18-19.

As per the guidelines of MORT&H, it is the mandatory condition to make a Slip Road for taking passage from NH-95 as per the guidelines of Ministry of Road Transport and Highway, Govt of India vide circular letter no RW/NH—33023/19/-DO-111/SAR (4) dated 18/02/2014. Further the MORT&H has also authorized Architectural Consultants in Punjab for the said work.

The Institute contacted these consultants for preparing Architectural Design of Slip Road and other formalities for taking NOC from MORT&H and as per verbal discussions held with these consultants, it has become apparent that it will cost in between Rs. 35000 to Rs. 50,000/- for preparing only Architectural Design of Access Road and between Rs 3.5 to 5 Lacs for completing all the formalities which includes all the documentations and approvals from MORT&H etc.

As the construction work of Slip Road is mandatory issue which involve legal complications, the compete matter is presented to the Finance Committee for taking appropriate decision on the following issues

(a)To prepare the Architectural Design through the consultant by paying Rs. 35000/- to Rs. 50000/-. Or

(b) to get the complete documentation along with approvals through the Consultants by paying Rs. 3.5 to Rs. 5/- Lacs.

Submitted for consideration and appropriate decision please.