



# Shaheed Bhagat Singh State Technical Campus Ferozepur

Moga Road, Ferozepur-152004

## REGISTRATION Notice (B.Tech. Students)

**Semester July 2013-Nov 2013**

SBS/ODA/

**May 14, 2013**

Registration of eligible students for academic session July- Dec., 2013 for 3<sup>rd</sup>, 5<sup>th</sup>, & 7<sup>th</sup> semester student will be done as per Registration schedule given below:-

| Classes   | Date of Registration without fine | Registration with fine  |
|---|-----------------------------------|---|
| 7th semester (going for 6 <sup>th</sup> months Industrial Training)       | 17 May, 2013 (Friday)             | Registration will be allowed after due dates by paying late registration fine of Rs. 1000/-per week. There will be no registration after the completion of 25% of the duration of the semester<br>(as per mom dated 24 <sup>th</sup> feb. 2012, ref. No. SBS/ODA/1253 dated 29/02/12) |
| 7 <sup>th</sup> Semester (will be present in the college during semester) | 19 July, 2013 (Friday)            |   |
| 5 <sup>th</sup> semester  | 19 July, 2013 (Friday)            |   |
| 3 <sup>rd</sup> semester ( except LEET)                                   | 19 July, 2013 (Friday)            |   |

The details of fee are as mentioned below:

### The Semester Fee (Hostel Rent not included)

| Fee Category   | TOTAL FEE (Hostel Rent not included)            |                        |                            |                        |                                      |                        |                            |
|--|---|------------------------|----------------------------|------------------------|--------------------------------------|------------------------|----------------------------|
|  | For 3 <sup>rd</sup> sem. Non- (2012 admissions) | 5 <sup>th</sup> sem    | 7 <sup>th</sup> sem        |                        | 7 <sup>th</sup> sem Training Batches |                        |                            |
|  | Leet  | LEET (2012 admissions) | Non-LEET (2011 admissions) | LEET (2011 admissions) | Non-LEET (2010 admissions)           | LEET (2011 admissions) | Non-LEET (2010 admissions) |
| 1. General Fee (Applicable for all the students other than those in categories 2, 3 and 4) | 45974.00  | 45974.00               | 45974.00                   | 46574.00               | 40274.00                             | 46574.00               | 40274.00                   |
| 2. SC/ST availing Post Matric Scholarship Scheme Benefits                                  | 10824.00  | 10824.00               | 10824.00                   | 11424.00               | 10374.00                             | 11424.00               | 10374.00                   |
| 3. Tuition Fee Waiver=(Fee for Category 1-Tuition fee)                                     | 15974.00  | 15974.00               | 15974.00                   | 16574.00               | 15524.00                             | 16574.00               | 15524.00                   |
| 4.Economically Weaker Section  | --  | --                     | --                         | --                     | --                                   | --                     | 3680                       |

### The Hostel Fee (To be paid in hostels after hostel allotment)

| S.N.                    | Head                | Triple seater  | Single Seater  | 7 <sup>th</sup> sem Training Batches |
|-------------------------|---------------------|----------------|----------------|--------------------------------------|
| 1                       | Hostel Rent         | 1800.00        | 2700.00        | Not Applicable                       |
| 2                       | Electricity Charges | 813.00         | 813.00         | Not Applicable                       |
| <b>Total Hostel fee</b> |                     | <b>2613.00</b> | <b>3513.00</b> |                                      |

For registration schedule and registration process check the college website.

Dean Academics

- Cc
1. Principal for information Please
  2. Registrar
  3. All HODs (03 Copies including 01 for notice board and 01 for academic incharge)
  4. All Hostel notice boards

## Registration Process

### Stage-1 Fee Voucher

Blank Fee Voucher can be downloaded from college website [www.sbscet.ac.in](http://www.sbscet.ac.in) and can be filled by hand after noting fee from the registration notice on website.

### Stage-2 Fee deposit

(i) Fee can be deposited in any branch of SBP in India using Fee Voucher.

**(ii) For students who pay their fee through bank loan received in the form of DD:** Such students can deposit the fee DD with the college cashier in the account section.

### Stage-3 Registration Form

The set of Registration forms (consisting of Academic copy, Hostel copy and student copy) can be obtained from respective department offices or SBSSTC website.

### Stage-4 No Dues

Get required no dues on the Registration Forms at earmarked locations.

### Stage-5 Registration

Submit your completed Registration Forms along with

(i) passport size colored photograph pasted at earmarked location on each form

(ii) Copy of Fee Voucher/College Fee Receipt

(iii) College Receipt of late fee, if applicable.

(iv) Anti-Ragging affidavit both by student and parents.

'Academic Copy' of Registration form will be retained by the department office after ensuring the correctness of entries.

'Hostel Copy' and 'Student Copy' will be handed over to the student by the department after putting required signatures at earmarked places.

The student will submit 'Hostel Copy' in the hostel and will retain 'Student Copy' as a proof of registration.

#### **NOTE:**

- 1. Date of completing Stage-5 of registration process will be considered as the date of registration. Late fee to be deposited by a student will be determined on the basis of date of registration.**
- 2. Hostel rent** will be deposited in hostels after allotment of the rooms.
- 3. UMC Cases:** The Students against whom UMC cases are pending will be registered provisionally on submission of an affidavit in this regard.

## Process for Detainee Student Registration

### **Registration fee**

For current students: Nil

For passed out students: Full semester fee applicable to their batch

### **Registration Process**

Same as for regular registration. Note that there is a different set of forms for detainee registration (consisting of Academic copy, HOD copy and student copy) can be obtained from respective department offices by paying Rs.10/-:

## Dean Academics

Cc

1. Principal for information Please
2. All HODs (03 Copies including 01 for notice board and 01 for academic incharge)
3. DR (A/c)-to direct the college cashier to collect (i) the registration fee from the stage-2(ii) category of students mentioned in registration procedure and (ii) fine of late registration fee as per table of registration schedule given above.
4. Chief Warden & All Hostel wardens, 5. Librarian, 6. All Hostel notice boards