

Shaheed Bhagat Singh State Technical Campus Ferozepur

Ref No. SBS/FZR/COE/ 248

Date: 09/09/2016

AD /DA/Dean PG/All HOD's

Sub: Schedule for filling of Examination forms for Examination Nov, 2016

It is to bring to your kind notice that Examinations for the current session are commencing from 25th Nov 2016. The exam forms are to be filled on the website of the college www.sbsstc.ac.in and NOT ON PTU WEBSITE. The procedure for form filling is available on the college website. The schedule for filling the examination forms online along with the fee structure is as given below.

S.No	Examination Fees 1000/- per semester	Correction Fees after form is Locked	Schedule for online filling and submission of examination form in institute for all regular & reappear students (including pass out batches 2009 admission onwards only)
1.	Without Late fee	Nil	From 17 th Oct, 2016 to 3 rd Nov, 2016
2.	With Late fee of Rs 1000/- per semester	Rs.500 per Semester	From 4 th Nov, 2016 to 10 th Nov, 2016
3.	With late fee of Rs 2000/- per semester	Rs.1000/- Per Semester	From 11 th Nov, 2016 to 17 th Nov, 2016
4.	With late fee of Rs. 5000/- per semester with the permission of Hon'ble Director (in special circumstances)	Rs.2000/- Per Semester	18 th Nov, 2016 to 24 th Nov, 2016

All HODs are requested to check compulsory and elective subjects before taking print outs of the examination forms. Any new instructions regarding examination process will be made available on the college website from time to time. All are advised to check the website regularly.

Director

Controller of Examinations

Copy to:

- All HOD's/Associate Director to provide intimation to the students.
- Dean Academics
- Dean PG Studies
- All CNB/HNB