

Shaheed Bhagat Singh State Technical Campus Ferozepur

Ref No. SBS/FZR/COE/04

Date: 03/09/2015

All AD's /DA/Dean PG/HOD's

Sub: Schedule for filling of Examination forms for Examination Nov, 2015

It is to bring to your kind notice that Examinations for the current session are commencing from 21st Nov, 2015. **This time the exam forms are to be filled on the website of the college www.sbsstc.ac.in and NOT ON PTU WEBSITE.** The procedure for form filling will be intimated shortly on the college website. The schedule for filling the examination forms online along with the fee structure is as given below.

S.No	Examination Fees 1000/- per semester	Correction Fees after form is Locked	Schedule for online filling and submission of examination form in institute for all regular & reappear students (including pass out batches 2008 admission onwards only)
1.	Without Late fee	Nil	From 15 th Sep.2015 to 09 th Oct,2015
2.	With Late fee of Rs 1000/- per semester	Rs.500 per Semester	From 10 th Oct,2015 to 16 th Oct,2015
3.	With late fee of Rs 2000/- per semester	Rs.1000/- Per Semester	From 17 th Oct,2015 to 23 rd Oct,2015
4.	With late fee of Rs. 5000/- per semester with the permission of Hon'ble Director (in special circumstances)	Rs.2000/- Per Semester	24 th Oct,2015 to 20 th Nov,2015

All HODs are requested to check compulsory and elective subjects before taking print outs of the examination forms. Further information about examination process will be made available on the college website from time to time. All are advised to check the website regularly.

Director

Controller of Examinations

Copy to:

- Director, for kind information.
- All HODS/Associate Director (MBA/MCA) to provide intimation to the students.
- Dean Academics
- Dean PG Studies
- All CNB/HNB