

# TEQIP

(Subcomponent 1.1)

Technical Education **Quality Improvement Programme** (TEQIP) PHASE-II  
Strengthening institutions to improve learning outcomes and employability of graduates

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## BOARD OF GOVERNORS

**18<sup>th</sup> Meeting Agenda**

**Sept. 26, 2014 (11.30AM)**



**Shaheed Bhagat Singh**

**State Technical Campus**

**Moga Road (NH-95), Ferozepur-152004 (PB)**

**(Established by Punjab Govt.)**

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**VENUE: Conference Room, SBS STC Campus, Ferozepur**

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**CONSTITUTION OF BOARD OF GOVERNERS  
SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS, FEROZEPUR**

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|-----|--|----------------------|
| 1.  | Sh. Dinesh Lakra ji,<br>Managing Director, Lakra Industries Ltd,<br>E-200-01, Focal Point, Industrial Area,<br>Phase-IV, Ludhiana-141010 (Punjab)            | Chairman             |
| 2.  | Secretary to the Government of Punjab,<br>Deptt of Technical Education, Mini Secretariat,<br>Sector 9, Chandigarh.   | Ex-Officio<br>Member |
| 3.  | Secretary to the Government of<br>Punjab, Deptt of Finance, Civil Secretariat,<br>Chandigarh   | Ex-Officio<br>Member |
| 4.  | Secretary to the Government of Punjab<br>Deptt of Science and Technology, Mini Secretariat,<br>Sector 9, Chandigarh  | Ex-Officio<br>Member |
| 5.  | Director, Technical Education & Industrial<br>Training, Punjab Sector-36A, Plot 1-A, Chandigarh  | Ex-Officio<br>Member |
| 6.  | Sh. Harpreet Singh, MLA<br>Malout  | Member               |
| 7.  | A Nominee of Ministry of Human Resource<br>Development, 6 Raisana Road, New Delhi -110 001.  | Member               |
| 8.  | Dr. Amitabha De, Professor<br>National Institute of Industrial Engg.(NITIE)<br>Vihar Lake Road, P.O.NITIE,<br>Mumbai-400087<br>(Nominee of AICTE, New Delhi) | Member               |
| 9.  | Prof.(Dr.) T. S. Kamal, FIE<br># 1005, Sector 42-B, Chandigarh<br>A Nominee of the Institution of Engineers (India)  | Member               |
| 10. | Prof. B.D. Nathani, Ex-Principal<br>RSD College, Ferozepur City  | Member               |
| 11. | Er. Anirudh Gupta, CEO<br>D.C. Model Group of Schools, Ferozepur Cantt   | Member               |

12.	Mr. Ravi Gupta, (MD) Dev Raj Hi-Tech Machine Ltd, Ferozepur	Member
13.	Sh. Sameer Mittal Director Finance, Bhagwati Lacto Veg Exports Pvt ltd, Ferozepur Cantt.	Member
14.	Vice Chancellor, Punjab Technical University, Jalandhar or his nominee.	Ex-Officio Member
15.	Dr. Ravi Kumar, Principal Beant College of Engg. & Tech, Gurdaspur	Member
16.	Dr. Manjit Bansal, Associate Prof. GZSPTU, Bathinda.	Member
17.	Dr. Tilak R. Kem, Director, Consortium for Education Communication Aruna Asaf Ali Marg, New Delhi-110068 A Nominee of the University Grants Commission	Member
18.	Chairman, Punjab State Board of Technical Education & Industrial Training, Sector-36-A Chandigarh.	Ex-Officio Member
19.	Dr. Ajay Kumar, Assoc. Prof. Applied Sciences & Humanities Deptt. Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
20.	Dr. Arun Kumar Asati, Assoc. Prof. Mechanical Engineering Deptt., Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
21.	Dr. T.S. Sidhu, Director Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member-Secretary

**Item No. 18.1 Confirmation of the proceedings of the 17<sup>th</sup> meeting of the Board of Governors.**

The approved proceedings of the 17<sup>th</sup> Meeting of the Board of Governors held on 24-04-2014 were circulated to members of BOG for information and comments, if any, vide letter no. SBS/E-3/3436-47 dated 29-05-2014 (**Annexure- I, Page no. 38-44**).

No comments have been received. The approved proceedings of 17<sup>th</sup> BOG meeting are placed before the BOG for confirmation please.

**Item No. 18.2**            **To report action taken on the decisions of the 17<sup>th</sup> meeting of the Board of Governors.**

**Item No. 17.1**            **Confirmation of the proceedings of the 16<sup>th</sup> meeting of the Board of Governors.**

**Decision:**                The proceedings of the 16<sup>th</sup> meetings of BOG were confirmed except item no. 27.11 of the proceeding of Finance Committee reported under Item no. 16.20(i) regarding protection of pay of contractual staff. This item was put up to the 16<sup>th</sup> BOG meeting as a Supplementary Agenda. As per the decision of Finance Committee, the said item should have been sent to Govt. of Punjab on a single file and should not be taken up directly in BOG meeting. Chairman BOG was unhappy and felt that this item was not presented properly. Therefore, the matter regarding protection of pay of contractual staff should be sent to Govt. of Punjab on a single file and should be taken up in Finance Committee. The chairman BOG was authorized to examine this case at his own level or by constituting a committee of BOG members.

**Action:**                 As per the above said decision, the complete case was sent to Govt. of Punjab on a single file vide institute noting no. SBS/FZR/4002 dated 23-06-2014.

**Item No.17.2**            **To report Action taken on the decisions of the 16<sup>th</sup> meeting of the Board of Governors.**

**Decision:**                The action taken report was approved by the Board. Further it was decided to constitute the following committee to put up a detailed report regarding effectiveness of providing “Academic Support to Weak Students”.

1. Dr. A.K. Tyagi, Associate Director (Engg.Wing)
2. Dr. R.P. Singh, Associate Director (Mgt. Wing)
3. Mr. Anil Bansal, Associate Director (MCA Wing)
4. Dr. N.K. Grover, Nodal Officer (Academics), TEQIP

The committee shall put up its report to Hon’ble Chairman, BOG within one month. Further, it was decided to attach Mr. Pritam Singh with Director/Registrar.

**Action:**                 The committee could not prepare the report within stipulated time due to delay in declaration of results. Now the committee has given the report which is placed as **Annexure-II, Page no.45-48.**

**Item No. 17.3**            **Progress report of the Institute for the last year**

**Decision:**                All members of Board have commended the record progress made by the Institute under the able leadership of Institute Director and under the dynamic guidance of Hon’ble Chairman BOG. The Board realized that the Institute has emerged as one among the best Technical

Institutes of Punjab as well as of India. Further, it was decided to publish a pamphlet to highlight the progress of institute.

**Action:** A pamphlet for highlighting the progress of the Institute was published. Further, Institute Newsletter and Department-wise newsletters were also published to highlight the achievements of each department. The publication of placement brochure is in progress.

**Item No. 17.4 Approval of Vision and Mission of Institute and Departments.**

**Decision:** The vision and mission of the Institute and departments were approved as proposed. Further, it was decided that details of Vision and Mission of Institute shall be put up by TEQIP team to Hon'ble Chairman BOG on a Single file for his information.

**Action:** The TEQIP team has put up the detail report on Vision and Mission of the institute to Hon'ble Chairman BOG.

**Item No. 17.5 Appointment of senior research advisor for enhancement of research and development activities under TEQIP-II project.**

**Decision:** The Board has decided that each department should select one expert from IITs as per requirement of the respective Department for enhancing research and development activities. Such invited experts shall be given honorarium of Rs.5000/-per visit and TA/DA as per rule of NPIU.

**Action:** The decision was conveyed to TEQIP team of the Institute vide letter no. 3829-34 dated 17.06.2014.

**Item No. 17.6 Ratification of Conferences/Faculty Development Programmes attended by faculty.**

**Decision:** The Board has noted the FDP attended/organized by the faculty as per para (a) and also ratified the FDP attended/organized as per para (b) of this item.

The Board has also approved the following conferences to be organized in the current year at SBSSTC, Ferozepur:

- (1) TEQIP sponsored **International Conference** on "Computing Communications and Systems" to be held on 8-9 August, 2014.
- (2) A TEQIP and AICTE sponsored **National Conference** on "Advances in Manufacturing Systems" to be held on 5-6 Sep, 2014
- (3) TEQIP sponsored **International Conference** on "Frontiers in Materials Research & Applications" to be held on 30-31 Oct, 2014

**Action:** Two conferences mentioned above were organized during 8-9 September 2014 and 5-6 September 2014. The third conference has been scheduled to be held on 30-31 October, 2014.

**Item No. 17.7**                    **Enhancement in intake and starting of new courses from the academic session 2014-15.**

**Decision:**                    The item was approved as proposed.

**Action:**                    The intake of B.Tech Programmes in Civil Engineering and Mechanical Engineering was enhanced from 60 to 120 and 120 to 180 respectively. One new Programme of M.Tech in Mechanical Engineering was started.

**Item No. 17.8**                    **Sponsoring of Faculty/Staff to visit reputed Universities of USA under TEQIP-regarding**

**Decision:**                    It was decided that proposal shall be put up to the Chairman BOG. After his approval, the case be sent to relevant authority. The Board has decided to sponsor Dr. A.K. Tyagi and Dr. Rakesh Sharma to visit Universities of USA through IFEHE under TEQIP-II Project.

**Action:**                    Due to shortage of funds under TEQIP project, decisions could not be implemented.

**Item No. 17.9**                    **Approval of Progress of TEQIP-II project and future proposals for the balance money.**

**Decision:**                    The item was approved as proposed.

**Action:**                    Due to shortage of funds under TEQIP project, decisions could not be implemented and procurement of Materials is under progress.

**Item No. 17.10**                    **Feasibility report of conducting the joint admission for Govt. managed Engineering Colleges, PITs and other technical Institutions in private sector by SBSSTC, Ferozepur.**

**Decision:**                    The Board has asked the Director to contact the PTU again regarding the status of centralised counseling.

**Action:**                    The Institute has participated in the centralized counseling held at the level of PTU Jalandhar.

**Item No. 17.11**                    **Joining full time Ph.D programme.**

**Decision:**                    The Board has observed that as per the institute bye-laws, Director of the Institute is competent authority to sanction the study leave. Therefore, these cases should have been dealt at the institute level. However, in the present case, the Board has decided to sanction the study leave to Mr. Navtej Singh. Further, the Board has also decided to convert part-time Ph.D of Mr. Sunny Behal into regular Ph.D. provided he must give an undertaking that he will take teaching load as per AICTE Norms.

The Board, however, further decided that in future not more than one faculty member be given study leave at one time in any department.

**Action:** Decision implemented vide letter no. 3849-52 dated 17-6-2014 and letter no. 3752-55 dated: 16-6-2014.

**Item No. 17.12 PUM Business Link Programme- regarding**

**Decision:** The item was approved as proposed and it was decided to book this expenditure from the institute funds as a special case since the said scheme could not be sponsored from the TEQIP funds as well as there are no existing norms in the institute to sponsor this tour from the Institute funds. The visiting team must ensure proper appointment with the Industry and Technical Institutes of Netherlands through PUM well before the visit.

**Action:** The item was put up in the 28<sup>th</sup> Meeting of Finance Committee vide Agenda Item No. 28.08 for approval of Budget. But the expenditure involved in this visit was not approved in the FC Meeting. Accordingly the matter was reported to the Hon'ble Chairman BOG and Hon'ble Chairman BOG has approved the budget in anticipation of its ratification by BOG. Separate item is being put up in this meeting for its ratification by BOG.

**Item No. 17.13 Non-consideration of students results for filling the ACRs of faculty.**

**Decision:** After discussing the case thoroughly, the Board has decided not to approve this item as proposed.

**Action:** Decision conveyed to the President, Engineering College Teachers Association and All Associate Directors/Head of Depts. vide this office letter no. 3818-28 dated 17.6.14.

**Item No. 17.14 Pay protection of non-teaching contractual employees whose services have been were regularised.**

**Decision:** It was decided to put up this item in Finance Committee of the Institute.

**Action:** The matter was taken up in the 28<sup>th</sup> Meeting of Finance Committee and in that meeting it was decided to put up this case in next meeting of Finance Committee along with the practice followed for such employees in other State Managed Engineering Colleges.

**Item No. 17.15 Implementation of Career Advance Scheme (CAS)-regarding**

**Decision:** It was decided that CAS meeting shall be held at DTE/IT level as per already approved policy of Punjab Government. All the CAS cases of

faculty shall be put up to DTE/IT through Chairman BOG to ensure that norms of Punjab Govt./AICTE are implemented in true spirit.

**Action:** Decision is being implemented. However, keeping in view the visit of NBA team, higher designations (without service/financial benefits) were given to faculty on certain terms and conditions and separate item is being put up in this regards in this meeting of BOG.

**Item No. 17.16 Constitution of BOG as per the requirement of project implementation plan (PIP) of NPIU.**

**Decision:** The Board has decided that composition and constitution of BOG must be as per norms of UGC/NPIU to ensure proper implementation of the TEQIP-II Project. Accordingly, it was decided to fix the position of existing BOG as below:

SNO	Composition	Status	Name
1.	Eminent Industrialist	Chairman	Sh.Dinesh Lakra, M.D. Lakra Industries Ltd
2.	Govt. Nominee	Ex-officio	Secretary to Govt of Punjab, Deptt of Finance
3.	Govt. Nominee	Ex-officio	Secretary to Govt of Punjab, Deptt. of Tech. Edu
4.	Govt. Nominee	Ex-officio	Secretary to Govt of Punjab, Deptt. of Sci & Tech
5.	Govt. Nominee	Ex-officio	Director Tech. Edu and Indl. Trg, Punjab
6.	-----	Member	Mr. Harpreet Singh, MLA holding Tech. Degree
7.	02 members from Govt of India/AIIE	Member	Nominee of MHRD, New Delhi Nominee of AICTE, New Delhi
8.	02 members relevant to the cause of Technical Education or Management of College	Members	1. Dr. Ravi Kumar, Principal, BCET Gurdaspur 2. Dr. Manjit Bansal, Principal, BHSBIET, Lehragaga 3. Er. Anirudh Gupta, CEO DC Model Group of Schools, Ferozepur Cantt. 4. Prof. B.D. Nathani, Principal, RSD College, Ferozepur.
9.	Nominee of affiliating University	Ex-Officio Member	VC of PTU Jalandhar or his nominee
10-11.	Two Industrialist to be nominated by State Govt.	Members	1. Sh.Ravi Kumar Gupta, MD, Dev Raj Hi-Tech Ltd, Fzr 2. Sh. Sameer Mittal, Director, Bhagwati Lacto Veg Exports Pvt Ltd, Fzr
12.	A nominee of UGC	Member	Dr. Tilak R. Kem, Director Consort for Education
13-14	Two representative of faculty	Members	Dr. Ajay Kumar, Associate Professor Dr. Arun Kumar Asati, Associate Professor+
15.	Chairman, PSBTE/IT Chandigarh	Ex-officio	Chairman PSBTE or his nomiee
16.	Director of the Institute	Member Secreatry	Ex-officio

Further it was decided that qualification of BOG members shall be taken on record.

**Action:** Decision implemented.

**Item No. 17.17 Representation of Dr. Ajay Kumar, Associate Prof. SBSSTC, Ferozepur-Regarding**

**Decision:** The Board had discussed the case of Dr. Ajay Kumar thoroughly in his

presence and noted that the Govt. has already exonerated him as no charge of financial embezzlement was made against him. The Board felt that he just overstepped his authority by effecting purchase more than Rs. 1.00 crore on the verbal orders of then Principal Dr. H.B. Sharda.

Taking a lenient view, the Board has decided to withdraw the warning letter issued to him and further decided to release his salary of suspension by treating him on duty during that period.

The Board has further decided that this will not be considered as a precedent in any case in future.

**Action:** Decision implemented vide this office letter no. 3756-58 dated 16-06-14.

**Item No. 17.18**      **Ratification of approvals given by Hon'ble Chairman BOG on single file.**

**Decision:** The item was ratified as proposed.

**Action:** No action is called for.

**Item No. 17.19**      **To report the proceedings of 16<sup>th</sup> Meeting of Building and Works Committee held on 14.03.2014.**

**Decision:** The proceedings of 16<sup>th</sup> meeting of Building and Works Committee were approved except item No. 16.6.

In case of Item No. 16.6, it was decided that first PWD B&R/Public Health should be asked for execution of this work. Thereafter, work should be executed through private consultancy by inviting EOI.

**Action:** The PWD (Public Health) was asked to execute the work vide letter No. 3488-92 dated-30-05-14 (**Annexure-III Page no. 49**). The office of PWD (Public Health) has raised certain queries (**Annexure-III Page no. 50**), which were replied vide institute letter No. 4633 dated 26-07-14 (**Annexure-III Page no. 51**).

**Item No. 18.3****Progress report of the Institute for the current year.**

1. The institute has occupied twelve Lecture Halls and twelve Tutorials Rooms which are constructed at the cost of Rs. 6.26 Crore (approx). These lecturer halls and tutorial rooms have a sitting capacity of about 2000 students. Addition of 24 new lecture halls and tutorial rooms is a great achievement of the Institute.
2. State-of-art Gymnasium, Basketball Ground, 02 Badminton Courts, Common Room, Beautiful Parks and mess facilities are given to students in new girls hostel, which was constructed at the cost of Rs. 5.28 crore (approx) and inaugurated on 18.02.2014 by Hon'ble Technical Education Minister Sh. Madan Mohan Mittal Ji.
3. Construction of new Boys Hostel has started and two floors have been completed. This hostel to be constructed at the cost of Rs. 4.00 Crore likely to be occupied by the end of year 2014.
4. The process for the construction of Computer Centre and Central Library at the cost of Rs. 4.75 Crore has been initiated.
5. A NBA team consisting of 11 experts visited the institute during 29-30-31 August 2014 for evaluating five B.Tech programmes for accreditation. All faculty and staff members were working day and night from last 6 months for preparing the institute and departments for getting accreditations.

6. The institute has organized first International Conference on “Communication Computing and Systems, ICCCS-2014” during 8<sup>th</sup> and 9<sup>th</sup> August 2014. More than 100 research papers were received, out of which 58 were selected after the review process for presentation and publishing in proceedings. The proceedings of the conference, published with ISBN number, were released by the eminent educationalist of the region Prof. (Dr.) T.S.Kamal (Retired professor, SLIET Longowal). Keynote speaker Dr. Shakti Kumar and 10 more eminent professors from the fields of Electronics & Communications Engineering and Computer Science & Engineering have Chaired different Session of the conference. .
7. The institute has also organized a National Conference on “Advances in Manufacturing Systems: Technology, Materials and Management, CAMS-2014” during 5<sup>th</sup> and 6<sup>th</sup> September 2014. Candidates from reputed institutes of 18 states have contributed research papers in the conference. In all 64 papers were finally included in the proceedings, out of which 40 were presented in 4 sessions held in the conference. The proceedings of the conference, published with ISBN number were released by the eminent educationist Prof. (Dr.) Alakesh Manna (Head, Mechanical Engineering Department, PEC University of Technology, Chandigarh).
8. All the three boys hostel and one Girls hostel (old) are renovated and white washed. Similarly all the teaching blocks, dispensary and administrative blocks are renovated and white washed.

9. The Institute had also applied for NAAC Accreditation. Institute has prepared itself for visit of NAAC team, which is expected at any time.
10. The intake of B.Tech Programmes in Civil Engineering and Mechanical Engineering was enhanced from 60 to 120 and 120 to 180, respectively. One new Programme of M.Tech in Mechanical Engineering was started.
11. Two faculty members and Hon'ble Chairman BOG is visiting PUM Institute of Netherlands during 28 september 2014 to 13<sup>th</sup> October 2014 for signing MOU with universities of Netherlands for student and faculty exchange programmes. Institute has collaborated with PUM Institute of Netherlands and established office of Foreign affairs for enhancing the employability of students as well as to expose the faculty and students to the latest developments in the field of Science and Technology.
12. Celebrated national festivals of republic day and independence day in the Institute in which Hon'ble Chairman BOG Sh. Dinesh Lakra has unfurled the national flag. On this occasion, more than 30 different items were performed to remember the freedom fighters of our country.
13. Glowing sign boards are installed for each building, hostel, residential areas, and for other utilities
14. Washing machines have been installed in Girls Hostel for providing facilities to girl students.

15. The Institute has sponsored following 10 faculty members for presenting papers in International Conferences.

<b>Sr. No.</b>	<b>Name of Faculty</b>	<b>Department</b>	<b>Place</b>	<b>From</b>	<b>To</b>
1	Dr. R.P. Singh	DASH	Miami, USA to attend conference	5.01.2014	7.01.2014
2.	Dr. Lalit Sharma	DASH	China	26.04.2014	1.05.2014
3.	Dr. N.K. Grover	Mech	China	26.04.2014	1.05.2014
4.	Dr. Lalit Sharma	DASH	Purtgal	20.06.2014	01.07.2014
5.	Mr. Harinder pal Singh	Electrical	Australia	29.06.2014	04.07.2014
6.	Dr. R.P. Singh	DASH	UK	2.07.2014	8.07.2014
7.	Mr. TejPal	Librarian	Canada	10.07.2014	20.07.2014
8.	Mr. Rajiv Arora	Chemical	Czech Republic	23.08.2014	27.08.2014
9.	Ms Parampreet Kaur	Civil Engg	UK	21.08.2014	28.08.2014
10.	Dr. A.K. Tyagi	DASH	Maxico	20.08.2014	26.08.2014

16. The institute has applied to Welfare Department for getting grant of Rs. 2.00 Crore for construction of Hostel for SC/ST Girl Students.

17. Two Departmental societies namely AGNEE and ACME had jointly organized Basant Fest in a mega way with message of “Saying No to Chinese Dore” on 29 January, 2014.

Kite Flying Competitions among Boys and Girls students and Staff were organized during this fest Roller Coaster rides and Columbus rides were main attraction among students of all the three Wings (Management, Engineering and Polytechnic Wings). Even faculty, staff and their kids enjoyed rides.

18. Akhand Path was organised in which Bhai Lakhwinder Singh Ji, Hazoori Raagi Shri Darbar Sahib Amritsar, performed Kirtan from 11 am to 12 noon on 9<sup>th</sup> March, 2014.

19. Red Ribbon club and NSS Unit have jointly organized Blood Donation Camp on 17 March, 2014 in which 50 units of blood was collected.

20. Indian Society for Technical Education (ISTE) has organized Techno-Opus 2014 in the month of March in which 15 different Technical events were performed. In the Project Competition, 7 students were given awards ranging from Rs. 2000 to 10,000.

21. NSS unit of the institute has arranged visit to Pingalwara of Amritsar on 28 February 2014.

22. COMPUWAVE Society of Computer Science and Engineering has organized two days workshops on Mobile Applications during 18-19 March 2014.

23. Diploma students have performed magnificently in the recently concluded State Level inter Polytechnic Colleges Athletics Meet organized under PTIS (Punjab Technical Institute Sports) held at S.U.S. College of Engineering and Technology, Tangori on 24 and 25 March, 2014.

Girls of this Polytechnic Wing won 2 Gold Medals and 5 Silver Medals, whereas Boys won 1 Gold Medal, 5 Silver Medals and 1 Bronze Medal. In total Polytechnic Wing students won 14 medals, with 3 Gold Medals; 10 Silver Medals and 1 Bronze Medal.

24. The Polytechnic Wing has organized Signature campaign under SVEEP (Systematic Voter Education and Electoral Participation) on dated 7 April, 2014 to raise awareness among urban people to exercise their democratic right of voting in Punjab on 30 April, 2014. Mr. Gazalpreet Singh was awarded medal by District Administration on 15 August for meritorious services in signature campaign.

25. Annual cultural festival, namely VIRSA-2014 was celebrated on 1<sup>st</sup> April, 2014 with great pump and show.. The main theme of this cultural festival was to aware people to curb the practice of women foeticide, which is an alarming and frightening reality in today's society.

26. Tree plantation day (Van Mahotsava) was celebrated in collaboration with Lions Club Ferozepur on 22 July, 2014.

More than 500 shadowy, fruit bearing and aesthetic tree saplings were planted in the Technical Campus ground on this occasion.

Sh. Dinesh Lakra, Chairman-BOG was Chief Guest during this tree plantation drive..

27. A Blood Donation Camp was organized by Lions Club Ferozepur, in collaboration with ACHIEVERS Society and NSS Unit at S B S State Technical Campus on 25<sup>th</sup> August, 2014. Seventy students have donated blood during this Camp. The inauguration of this camp was done was by Sh. Amit Kumar IAS, ADC Ferozepur.
28. "GREEN EARTH DAY" was celebrated by ACHIEVERS Society in collaboration with Lions Club Ferozepur on 25<sup>th</sup> August, 2014.
29. More than 200 shadowy, fruit bearing and aesthetic tree saplings were planted in the Technical Campus ground on this occasion. Sh. Amit Kumar IAS, ADC Ferozepur was Chief Guest during this tree plantation drive.
30. NSS unit of the Institute has organized seminar on drug addiction and AIDS on 12th March 2014.
31. SELCOM society of Electronics and Communication Engineering has organized Technical Events during 12-14 Feb, 2014.
32. SFME Society of Mechanical Engineering has organized two days workshop on Solid Works in April 2014.
33. Statue of Great Martyr Shaheed Bhagat Singh Ji is being installed in the Campus at the cost of Rs. 5.00 Lacs.

**Item No. 18.4      Reimbursement of fee for enrollment in higher studies.**

It was decided in the 14<sup>th</sup> meeting of BOG that the faculty members who will be enrolled for higher studies like M.Tech/Phd on regular or on part time basis will be given course fee reimbursement from August 2013 onwards. The activities approved under this category were as per Project Implementation Plan Activity no 5 under permissible activities.

Continuing with that policy, the following two more faculty members have applied for reimbursement of fee for their enrollment in PhD:

- i.      Mr Vishal Arora, Asst. Professor, Computer Sci. Dept
- ii.     Mr Rakesh Kumar, Asst. Professor, Dept of Applied Sciences and Humanities

**Submitted before BOG for consideration and approval please**

**Item No. 18.5 Approval/Ratification of Faculty for attending International Conferences.**

- i. Following faculty members have applied for participation in international conferences.

<b>Name of Faculty</b>	<b>Place of Visit</b>	<b>From</b>	<b>To</b>
Dr Tejeet Singh	Zurich	23-10-2014	01-11-2014
Dr Rakesh Kumar	Athens Greece	25.12.2014	27.12.2014
Mr. Gazalpreet Singh	Athens Greece	25.12.2014	27.12.2014

- ii. Following faculty members have participated in the international conferences with the approval of Director of the Institute.

<b>Name of Faculty</b>	<b>Place of Visit</b>	<b>From</b>	<b>To</b>
Dr A K Tyagi	Mexico	16-08-2014	21-08-2014
Dr Lalit Sharma	Lisbon	20-06-2014	01-07-2014
Mrs Parampreet Kaur	London	19-08-2014	26-08-2014
Mrs. Navneet Kaur	Ferozepur	08-08-2014	09-08-2014
Mrs. Sonika Jindal	BITS Mesra Ranchi	12-09-2014	13-09-2014

**The matter placed at Sr No. (i) and (ii) is placed before the BOG for approval and ratification, respectively.**

**Item No. 18.6**

**Ratification of Minutes of Meeting held on 24-03-2014 and 23-04-2014 regarding implementation of ERP solution i.e. TCSiON in SBSSTC Campus.**

Two meetings were held with the representatives of TCS in presence of Hon'ble Chairman BOG to discuss the delay in implementation of different modules of ERP solutions. The minutes of meeting held on 24.03.2014 and 23.04.2014 are placed as **Annexure-IV Page no. 52 -53 and Annexure-IV Page no. 54-55 respectively.**

The prominent decisions of the meetings are given below:

- I. Advance payment of four months (Rs. 4.56 Lacs) given to TCS at the time of signing the contract shall be adjusted against future bills after going for Go-Live i.e. it will be adjusted against the invoices of November, 2013 onwards.
- II. For implementation of Bio-metric attendance module, TCS wanted a separate contract for Smart Identity Management Solution (SIMS) to be signed between SBSSTC and TCS. They demanded one-time charges worth Rs.3500 for each machine & there after Rs. 1500 per month as Recurring charges @ 500 employees. The negotiations were held on this issue. It was finally decided that TCS will waive off Rs.3500 as one time charges for each machine but SBS will pay the recurring charges for SIMS.
- III. Regarding exemption of service tax, it was mutually agreed that if SBS is not able to furnish the required document of exemption by 30 June 2014 to TCS, SBS will pay the service tax and also clear the outstanding Service tax.

**The above said minutes of meeting held on 24.03.2014 and 23.04.2014 are placed before BOG for consideration and ratification please.**

**Item No. 18.7 To report the proceedings of 28<sup>th</sup> Meeting of Finance Committee.**

The 28<sup>th</sup> Meeting of the Finance Committee of the Institute was held on 23-05-2014 under the Chairmanship of Hon'ble Secretary, Technical Education and Industrial Training, Govt. of Punjab. The approved proceedings are placed as **Annexure-V, Page no. 56-59.**

**The proceedings of 28<sup>th</sup> Meeting of Finance Committee are placed before the BOG for the consideration & approval please.**

**Item No. 18.8 To report the proceedings of 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> Meetings of the Building and Works Committees.**

The Meetings of Building and Works Committees of the Institute were held on 14.03.2014, 6.06.2014 and 04.09.2014 respectively under the Chairmanship of Worthy Principal Secretary/Secretary, Technical Education and Industrial Training, Govt. of Punjab. The approved proceedings of the 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> meeting of Building and works Committee are placed as **Annexure-VI, Page no. 60-66.**

**The proceedings of the 16<sup>th</sup> , 17<sup>th</sup> and 18<sup>th</sup> meeting of Buildings and Works Committees are placed before the Board for the consideration & approval please.**

**Item no. 18.9 Proposal to authorize Head of Department for purchase up to Rs. 100000/-(Rs One Lac only) per purchase order and ratification of amount issued to HODs more than Rs. 1.00 Lacs per year.**

As approved in the 13<sup>th</sup> meeting of BOG vide Agenda item No. 13.8, all HODs were authorized to approve the purchase, pass the bill and have been given Drawing and Disbursing Power (DDO) for purchase of goods/services for the institute up to Rs.100000/- (Rs One Lac) per year. Accordingly all HODs, Workshop Supdt and Officer Incharge Maintenance were given Rs 100000 (One Lacs) through bank accounts for purchasing the various items accordingly.

However, as per Guidelines of Implementation of Reforms mentioned in PIP of TEQIP II at clause 1-iii, HOD or equivalent need to be given the financial power upto Rs100000/-(Rs One Lac only) per purchase order for the day to day functioning. Accordingly, keeping in view the visit of NBA team, all HODs were given amount more than Rs. 1.00 Lacs for proper up keeping, repairing and maintenance of Machineries/Equipments of Laboratories and Building Blocks. Further, while issuing another installment of Rs. 1.00 Lacs to Officer Incharge Maintenance, the Account Section of the Institute has objected that as per approval of Board of Governors the approving and DDO powers could not be issued to Officer Incharge Maintenance (OIM) as his designation is not equivalent to HODs. They have advised to give an advance to OIM. But OIM has refused to accept the advance. However, keeping in view the visit of NBA team, for the time being OIM was given another installment of Rs. 1.00 Lacs.

Therefore followings proposals are put up before BOG for consideration and approval please:

- (i) All HODs may be authorized to approve the purchase, pass the bills and may be given Drawing and Disbursing Power (DDO) for purchase of goods/services upto Rs100000/-(Rs One Lac only) per purchase order for the day to day functioning of their respective department.
- (ii) To ratify the amount which was given to HODs of more than Rs. 1.00 Lacs keeping in view the visit of NBA team for repair and maintenance of equipment/Machinery and Buildings of their respective departments.
- (iii) To take decision for delegation of powers to OIM for approving the purchase, passing the bills and Drawing and Disbursing Power (DDO) for purchase of goods/services upto Rs1.00 lac (Rs One Lac only) per purchase order for the day to day functioning of the institute.

**Item No. 18.10 Ratification of staff who went on deputation to other Institutes.**

The office of Director, Technical Education and Industrial Training Punjab, Chandigarh vide Memo No. 1140/E-1/ECC/2014 dated 16-07-2014 has allowed deputation of Dr. Nripjit, Associate Professor (Mech. Engg.) and Mr. Gurtej Singh, Assistant Professor (Civil Engg.) to join at BCET, Gurdaspur and Giani Zail Singh PTU Campus, Bathinda respectively. Accordingly, Dr. Nripjit, Associate Professor (Mech. Engg.) and Mr. Gurtej Singh, Assistant Professor (Civil Engg.) were relieved from the Institute w.e.f. 18-07-2014(FN) and 21-07-2014 (AN) respectively.

The copy of memo dated 16.07.2014 issued by the office of Director, Technical Education and Industrial Training Punjab, Chandigarh and Institute office orders vide which both were relieved are placed as **Annexure-VII, Page no. 67 and Annexure-VII, Page no. 68-69** respectively.

**The matter is placed before the BOG for consideration and ratification please.**

**Item No.18.11 Ratification of regularization of services of Contractual staff.**

On the basis of Memo No. 1240/S-1/ECC/2014 dated 13-08-2014 received from the office of Director, Technical Education and Industrial Training Punjab, Chandigarh, the services of Mrs. Geetu Bansal, Assistant Professor (Mathematics) working on contract basis in this campus were regularized vide this Institute letter no. 4847-55 dated 25-08-2014. She has joined on this regular post on dated 25-08-2014 (AN).

Copy of DTE/IT, Punjab letter, Appointment letter and joining report are placed as **Annexure-VIII, Page no. 70-73.**

**The matter is placed before the BOG for consideration and ratification please.**

**Item No. 18.12 Ratification of Assured Career Progression (ACP) scheme given to various categories of Non-teaching staff of the Institute.**

As per approved policy, the benefit 4-9-14 ACP scheme was given to the following employees of the Institute:

1. Mr. Paramjit Kaur, Jr. Asstt.
2. Mr. Veer Singh, Jr. Asstt.
3. Mr. Parveen Kumar, Jr. Asstt.
4. Mrs. Jaspal Kaur, Clerk
5. Mrs. Amanpreet Kaur, Clerk
6. Mr. Rajwant Singh, Clerk

The copies of all office orders issued in this regard are placed at **Annexure-IX, Page no. 74-76.**

**The matter is placed before the BOG for consideration and ratification please.**

**Item No. 18.13 Ratification of the visit of two faculty members and Hon'ble Chairman BOG to Netherlands under PUM Business Link Programme.**

A meeting was held on 14.08.2013 under the Chairmanship of Hon'ble Technical Education Minister, Punjab to explore the possibilities of entering into a bilateral collaboration with PUM organisation of The Netherlands for ensuring the sustained growth of the institute and to enhance the employability of students, and the minutes of the said meeting were ratified in the 15<sup>th</sup> meeting of BOG vide Agenda Item No. 15.20 (vii). Accordingly, it was decided to send two faculty members along with the Hon'ble Chairman, BOG to The Netherlands for exploring the possibilities of student exchange programme for providing 15 days to 03 months training of institute's students in different industries/ universities of The Netherlands.

In the 17th meeting of BOG, it was decided vide Item No. 17.12 to book this expenditure (expenditure under PUM Business Link Programme) from the institute funds as a special case since the said scheme could not be sponsored from the TEQIP funds (as the visit is for more than seven working days) as well as there are no existing norms in the institute to sponsor this tour from the Institute funds.

Thereafter, item was put up in the 28<sup>th</sup> meeting of Finance committee for approval of Budget for the visits to Netherlands. But the expenditure involved in this visit was not approved in the FC Meeting. Accordingly the matter was reported to the Hon'ble Chairman BOG and Hon'ble Chairman BOG has approved the budget for the tour programme of two faculty members Dr. Ajay Kumar, Associate Professor and Mr. Japinder Singh, Assistant

Professor & HOD, CSE vide noting dated 10.07.2014 (**Annexure-X, Page no. 77-79**). Further, in the said noting dated 10.07.2014 it was also proposed that the Hon'ble Chairman would also accompany the faculty members as per his convenience as desired by Mr. Jan Borkent.

Subsequently, the air tickets of Dr. Ajay Kumar and Mr. Japinder Singh from New Delhi (27th September, 2014) to Amsterdam and back to New Delhi (14th October, 2014) were booked in economy class by granting an advance of Rs.90,000.00 (Rs. Ninety thousand only). Also, the air tickets of the Hon'ble Chairman, BOG (Mr. Dinesh Lakra) were booked in business class, keeping in view of his health condition, from New Delhi to Amsterdam and back to New Delhi at a cost of Rs.1.3 lacs. He will reach Amsterdam on 8th October, 2014 and leave it on 11th October, 2014. His presence there will be useful to formalise any mutually agreed plan there. The tentative detail of expenses involved amounting to Rs. 4.67 Lacs is given in **Annexure-X, Page no. 80-81**.

It is submitted before the Board that the interaction with the outside world through the said PUM Programme may be very useful for the growth of the institute. Recently, NBA team visited (29-31 August, 2014) SBSSTC campus and also stressed upon the need of the interaction with the outside world to implement good practices followed at other institutes.

The tentative expenditure amounting to Rs. 4.67 Lacs placed at **Annexure-X, Page no. 80-81** along with the noting dated 10.07.2014 approved by Hon'ble Chairman BOG (**Annexure-X, Page no. 77-79**) are put up before the BOG for consideration and ratification.

**Item no. 18.14 Approval of Sponsorship of PUM Business Link Programme from TEQIP-II Project as a special case.**

A meeting was held on 14.08.2013 under the Chairmanship of Hon'ble Technical Education Minister, Punjab to explore the possibilities of entering into a bilateral collaboration with PUM organisation of the Netherlands for ensuring the sustained growth of the institute and to enhance the employability of students, and the minutes of the said meeting were ratified in the 15<sup>th</sup> meeting of BOG vide Agenda Item No. 15.20 (vii). Accordingly, it was decided to send two faculty members along with the Hon'ble Chairman, BOG to the Netherlands for exploring the possibilities of student exchange programme for providing 15 days to 03 months training of institute's students in different industries/ universities of The Netherlands.

Under this PUM Business Link Programme, Dr. Ajay Kumar, Associate Professor and Mr. Japinder Singh, Assistant Professor & HOD, CSE are visiting The Netherlands by air in economy class from 27<sup>th</sup> September, 2014 to 13<sup>th</sup> October, 2014 and the Hon'ble Chairman, BOG (Mr. Dinesh Lakra) is visiting there by air in business class from 8<sup>th</sup> to 11<sup>th</sup> October, 2014.

Here it is worth mentioning that PUM Business Link Programme is of minimum 15 days. This is a student and faculty exchange programme. Students and faculty have to bear only travelling charges, other boarding and lodging charges shall be borne by the Netherlands or SBSSTC as the case may be.

According to TEQIP regulations, a foreign tour exceeding seven working days and travel by air in business class is not allowed.

Since the visit period of Dr. Ajay Kumar and Mr. Japinder Singh to the Netherlands exceeds seven working days and the Hon'ble Chairman, BOG is visiting there in business class due to his health condition, so the expenditure involved in this tour under PUM Business Link Programme normally cannot be made from TEQIP funds as per the guidelines of NPIU. The tentative detail of expenses amounting to Rs. 4.67 Lacs involved in this visit is given in **Annexure-X, Page no. 80-81.**

It is submitted before the Board that the interaction with the outside world through the said PUM Programme will be very useful for the growth of the institute. Here it is worth mentioning that recently NBA team visited SBSSTC campus during 29-31 August, 2014 which also stressed upon the need of the interaction with the outside world to implement good practices followed at other institutes. Therefore the above mentioned two conditions of NPIU guidelines should be waived off as a special case to take advantage of PUM's Business Link Programme.

This matter is placed before the BOG to waive off the above mentioned two conditions of NPIU i.e. the conditions of seven working days and air travel by economy class and to approve for booking this expenditure amounting Rs. 4.67 Lacs involved in this tour of PUM Business Link Programme from the TEQIP funds as a special case.

Submitted for consideration and approval please.

Item No. 18.15

ਸੰਸਥਾ ਦੇ ਸੀਨੀਅਰ ਟੀਚਰਾਂ ਨੂੰ ਆਰਜੀ ਤੌਰ ਤੇ ਉਚੇਰਾ ਅਹੁਦਾ ਦੇਣ ਸਬੰਧੀ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ National Board of Accreditation (NBA), New Delhi ਵੱਲੋਂ ਸੰਸਥਾ ਵਿੱਚ ਚੱਲ ਰਹੇ ਕੋਰਸਾਂ ਦੀ ਐਕਰੀਡੀਟੇਸ਼ਨ ਕਰਨ ਸਬੰਧੀ ਮਿਤੀ 29-08-2014 ਤੋਂ 31-08-2014 ਤੱਕ ਸੰਸਥਾ ਵਿਖੇ ਇੰਸਪੈਕਸ਼ਨ ਕਰਨੀ ਤਹਿ ਹੋਈ ਸੀ। ਇਹ ਐਕਰੀਡੀਟੇਸ਼ਨ ਹੋਣ ਨਾਲ ਸੰਸਥਾ ਨੂੰ ਆਟੋਨੋਮਸ ਸਟੇਟਸ ਲੈਣ ਵਿੱਚ ਅਤੇ ਸੰਸਥਾ ਦੇ ਚੱਲ ਰਹੇ ਵੱਖ-ਵੱਖ ਅਕਾਦਮਿਕ ਕੋਰਸਾਂ ਵਿੱਚ ਐਡਮੀਸ਼ਨਾਂ ਪੂਰੀਆਂ ਹੋਣ ਅਤੇ ਸੰਸਥਾ ਦੀ ਆਮਦਨ ਵਿੱਚ ਵੀ ਵਾਧਾ ਹੋ ਸਕਦਾ ਹੈ। ਇਸ ਇੰਸਪੈਕਸ਼ਨ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖਦੇ ਹੋਏ ਸੰਸਥਾ ਪੱਧਰ ਤੇ 03 ਮੈਂਬਰੀ ਕਮੇਟੀ ਬਣਾਈ ਗਈ ਸੀ, ਜਿਸ ਨੇ ਰਿਪੋਰਟ ਮਿਤੀ 30-07-2014 ਰਾਂਹੀਂ ਦਰਸਾਇਆ ਗਿਆ ਸੀ ਕਿ ਸੰਸਥਾ ਦੇ ਮਕੈਨੀਕਲ ਵਿਭਾਗ ਤੋਂ ਇਲਾਵਾ ਕੋਈ ਹੋਰ ਵਿਭਾਗ ਐਨ. ਬੀ. ਏ. ਐਕਰੀਡੀਟੇਸ਼ਨ ਦੇ ਕਲਾਜ 5.2 (ਫਕੈਲਟੀ ਕਾਡਰ ਰੇਸ਼ੋ) ਨੂੰ ਪੂਰਾ ਨਹੀਂ ਕਰਦਾ, ਜਿਸ ਅਨੁਸਾਰ ਘੱਟੋ-ਘੱਟ 60 ਪ੍ਰਤੀਸ਼ਤ ਨੰਬਰ ਲੋੜੀਂਦੇ ਹਨ। ਜਿਸ ਕਰਕੇ ਸੰਸਥਾ ਨੂੰ ਐਕਰੀਡੇਸ਼ਨ ਲੈਣ ਵਿੱਚ ਮੁਸਕਲ ਆ ਸਕਦੀ ਹੈ (**Annexure-XI, Page no. 82** ) .

ਉਪਰੋਕਤ ਰਿਪੋਰਟ ਦੇ ਅਧਾਰ ਤੇ ਅਤੇ ਸੰਸਥਾ ਦੇ ਵਧੇਰੇ ਹਿੱਤ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖਦੇ ਹੋਏ ਸੰਸਥਾ ਵੱਲੋਂ ਸੀਨੀਅਰ ਟੀਚਰਾਂ ਨੂੰ ਸੰਸਥਾ ਵਿੱਚ retain ਕਰਨ ਲਈ ਅਤੇ ਸੰਸਥਾ ਵਿਖੇ ਹੋਣ ਵਾਲੀ ਐਨ. ਬੀ. ਏ. ਐਕਰੀਡੀਟੇਸ਼ਨ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖਦੇ ਹੋਏ ਸੰਸਥਾ ਦੇ ਪੈਨਲ ਤੇ ਵਕੀਲ ਸ੍ਰੀ ਪੀ. ਕੇ. ਸ਼ਰਮਾ ਪਾਸੋਂ ਇਸ ਸਬੰਧੀ ਲੀਗਲ ਰਾਇ ਲੈਣ ਉਪਰੰਤ ਮਾਨਯੋਗ ਚੇਅਰਮੈਨ ਬੀ. ਓ. ਜੀ ਨੂੰ ਫਾਈਲ ਨੰ: 4091 ਮਿਤੀ 07-08-2014 ਰਾਂਹੀਂ ਸੰਸਥਾ ਦੇ ਯੋਗ ਟੀਚਰਾਂ ਨੂੰ ਬਣਦਾ ਅਗਲਾ ਅਹੁਦਾ ਬਿੰਨ੍ਹਾਂ ਸਰਵਿਸ/ਵਿੱਤੀ ਲਾਭ ਤੋਂ ਕੁੱਝ ਸ਼ਰਤਾਂ ਤੇ ਆਰਜੀ ਤੌਰ ਤੇ ਦੇਣ ਦੀ ਤਜਵੀਜ਼ ਕੀਤੀ ਗਈ ਸੀ. ਜਿਸ ਦੀ ਮਾਨਯੋਗ ਚੇਅਰਮੈਨ ਬੀ. ਓ. ਜੀ

ਵੱਲੋਂ ਫਾਈਲ ਨੰ: 220 ਮਿਤੀ 20-08-2014 ਰਾਂਗੀਂ ਪ੍ਰਵਾਨਗੀ ਇਸ ਸਰਤ ਤੇ ਦਿੱਤੀ ਗਈ ਸੀ ਕਿ ਇਸਦੀ ਪੰਜਾਬ ਸਰਕਾਰ ਪਾਸੋਂ ਕਾਰਜ-ਬਾਅਦ ਪ੍ਰਵਾਨਗੀ ਲਈ ਜਾਵੇਗੀ ਅਤੇ ਜੋ ਵੀ ਫੈਸਲਾ ਪ੍ਰਾਪਤ ਹੋਵੇਗਾ ਉਹ ਇੰਨ੍ਹਾਂ ਅਧਿਕਾਰੀਆਂ ਤੇ ਲਾਗੂ ਹੋਵੇਗਾ (**Annexure-XI, Page no. 83-89**).

ਉਪਰੋਕਤ ਦੇ ਸਨਮੁੱਖ ਦਫ਼ਤਰੀ ਹੁਕਮ ਨੰ: 4912-37 ਮਿਤੀ 28-08-2014 ਰਾਂਗੀਂ ਆਰਜੀ ਤੌਰ ਤੇ ਉਚੇਰਾ ਅਹੁੱਦਾ ਹੇਠ ਲਿਖੀਆਂ ਸਰਤਾਂ ਅਨੁਸਾਰ ਦੇਣ ਲਈ ਦਫ਼ਤਰੀ ਹੁਕਮ ਜਾਰੀ ਕੀਤਾ ਗਿਆ ਸੀ (**Annexure-XI, Page no. 90**):-

- 1) ਇਹ ਆਰਜੀ ਉਚੇਰਾ ਅਹੁੱਦਾ ਪੰਜਾਬ ਸਰਕਾਰ ਪਾਸੋਂ ਕਾਰਜ-ਬਾਅਦ ਪ੍ਰਵਾਨਗੀ ਦੀ ਸ਼ਰਤ ਤੇ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ। ਜੇਕਰ ਇਸ ਨੂੰ ਸਰਕਾਰ ਦੀ ਮੰਜੂਰੀ ਨਹੀਂ ਮਿਲਦੀ ਤਾਂ ਇਹ ਦਫ਼ਤਰੀ ਹੁਕਮ ਖਾਰਜ ਕਰ ਦਿੱਤਾ ਜਾਵੇਗਾ।
- 2) ਡੀ. ਟੀ. ਈ./ਆਈ. ਟੀ, ਪੰਜਾਬ ਵੱਲੋਂ CAS ਸਬੰਧੀ ਕੀਤੀ ਜਾਣ ਵਾਲੀ ਮੀਟਿੰਗ ਦਾ ਫੈਸਲਾ ਇੰਨ੍ਹਾਂ ਅਧਿਕਾਰੀਆਂ ਤੇ ਲਾਗੂ ਹੋਵੇਗਾ ਅਤੇ ਇਸ ਮੀਟਿੰਗ ਵਿੱਚ ਜਿਸ ਮਿਤੀ ਤੋਂ ਇਹ ਲਾਭ ਦੇਣ ਬਾਰੇ ਫੈਸਲਾ ਲਿਆ ਜਾਵੇਗਾ ਉਸ ਮਿਤੀ ਤੋਂ ਹੀ ਇਹ ਲਾਭ ਅਤੇ ਅਹੁੱਦਾ ਸਬੰਧਤ ਨੂੰ ਦਿੱਤਾ ਜਾਵੇਗਾ।
- 3) ਇਹ ਉਚੇਰਾ ਅਹੁੱਦਾ ਸਿਰਫ ਵਿਦਿਅਕ ਯੋਗਤਾ ਅਤੇ ਤਜਰਬੇ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖਦੇ ਹੋਏ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ ਅਤੇ ਜੇਕਰ ਡੀ. ਟੀ. ਈ./ਆਈ. ਟੀ, ਪੰਜਾਬ ਵੱਲੋਂ ਕਿਸੇ ਅਧਿਕਾਰੀ ਨੂੰ CAS ਅਧੀਨ ਅਹੁੱਦਾ ਦੇਣ ਸਬੰਧੀ ਯੋਗ ਨਹੀਂ ਪਾਇਆ ਗਿਆ ਤਾਂ ਡੀ. ਟੀ. ਈ./ਆਈ. ਟੀ, ਪੰਜਾਬ ਦਾ ਫੈਸਲਾ ਉਸ ਅਧਿਕਾਰੀ ਤੇ ਲਾਗੂ ਹੋਵੇਗਾ।
- 4) ਇਹ ਆਰਜੀ ਅਹੁੱਦਾ ਸਿਰਫ ਐਨ. ਬੀ. ਏ., ਨਵੀਂ ਦਿੱਲੀ ਦੀ ਟੀਮ ਦੀ ਇੰਸਪੈਕਸ਼ਨ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖਦੇ ਹੋਏ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ ਅਤੇ ਇਸ ਦਾ ਇੰਦਰਾਜ ਸਬੰਧਤ ਦੀ ਸੇਵਾ ਪੱਤਰੀ ਵਿੱਚ ਡੀ. ਟੀ. ਈ./ਆਈ. ਟੀ, ਪੰਜਾਬ ਵੱਲੋਂ CAਛ ਸਬੰਧੀ ਕੀਤੀ ਜਾਣ ਵਾਲੀ ਮੀਟਿੰਗ ਦੇ ਫੈਸਲੇ ਦੇ ਉਪਰੰਤ ਕੀਤਾ ਜਾਵੇਗਾ।

- 5) ਜੇਕਰ ਉਪਰੋਕਤ ਲਾਭ ਲੈਣ ਵਾਲੇ ਕਿਸੇ ਵੀ ਅਧਿਕਾਰੀ ਵਿਰੁੱਧ ਵਿਭਾਗੀ ਕਾਰਵਾਈ ਪੈਡਿੰਗ/ਚੱਲ ਰਹੀ ਹੈ ਉਸ ਤੇ ਡੀ.ਟੀ.ਈ/ਆਈ.ਟੀ, ਪੰਜਾਬ ਪਾਸੋਂ ਜੋ ਵੀ ਫੈਸਲਾ ਲਿਆ ਜਾਵੇਗਾ ਉਹ ਅਧਿਕਾਰੀ ਤੇ ਲਾਗੂ ਹੋਵੇਗਾ।
- 6) ਇਹ ਆਰਜੀ ਅਹੁੱਦਾ ਬਿੰਨ੍ਹਾਂ ਕਿਸੇ ਵਿੱਤੀ/ਸੇਵਾ ਲਾਭ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ ਅਤੇ ਇਸ ਨਵੇਂ ਅਹੁੱਦੇ ਦੌਰਾਨ ਸਬੰਧਤ ਅਧਿਕਾਰੀ ਮੌਜੂਦਾ ਅਕਾਦਮਿਕ ਅਤੇ ਟੀਚਿੰਗ ਲੋਡ ਲੈਣਗੇ।
- 7) ਇਸ ਸਬੰਧੀ ਉਪਰੋਕਤ ਸਾਰੇ ਅਧਿਕਾਰੀ Unequivocal ਅੰਡਰਟੇਕਿੰਗ ਦੇਣਗੇ ਕਿ ਉਹ ਡੀ.ਟੀ.ਈ/ਆਈ.ਟੀ, ਪੰਜਾਬ ਵਲੋਂ CAS ਸਬੰਧੀ ਕੀਤੀ ਜਾਣ ਵਾਲੀ ਮੀਟਿੰਗ ਦਾ ਫੈਸਲਾ ਮੰਨਣਗੇ ਅਤੇ ਨਵਾ ਆਰਜੀ ਅਹੁੱਦਾ ਲੈਣ ਉਪਰੰਤ ਕਿਸੇ ਕਾਨੂੰਨੀ ਕਾਰਵਾਈ ਵਿੱਚ ਨਹੀਂ ਪੈਣਗੇ ਅਤੇ ਨਾ ਹੀ ਇਸ ਦਾ ਕੋਈ ਵਿੱਤੀ/ਸੇਵਾ ਲਾਭ ਕਲੇਮ ਕਰਨਗੇ।
- 8) ਇਹ ਉਚੇਰਾ ਅਹੁੱਦਾ ਅਗਲੀ ਬੀ.ਓ.ਜੀ ਦੀ ਮੀਟਿੰਗ ਵਿੱਚ ਪ੍ਰਵਾਨਗੀ/ਰੈਟੀਫਿਕੇਸ਼ਨ ਦੀ ਸ਼ਰਤ ਤੇ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ।

ਇਥੇ ਇਹ ਜ਼ਿਕਰਯੋਗ ਹੈ ਕਿ ਸੰਸਥਾ ਦੀ 17ਵੀਂ ਬੀ.ਓ.ਜੀ ਦੀ ਮੀਟਿੰਗ ਵਿੱਚ ਪਹਿਲਾ ਹੀ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਸੀ ਕਿ ਟੀਚਰਾਂ ਦੀ CAS ਅਧੀਨ ਹੋਣ ਵਾਲੀ ਪ੍ਰਮੋਸ਼ਨ ਡੀ.ਟੀ.ਈ/ਆਈ.ਟੀ, ਪੰਜਾਬ ਦੇ ਪੱਧਰ ਤੇ ਕੀਤੀ ਜਾਵੇਗੀ।

ਪਰ ਸੰਸਥਾ ਵਿੱਚ ਹੋਣ ਵਾਲੀ ਐਨ.ਬੀ.ਏ.ਟੀਮ ਦੀ ਇੰਸਪੈਕਸ਼ਨ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖਦੇ ਹੋਏ ਘੱਟ ਸਮਾ ਹੋਣ ਕਾਰਨ ਇਹ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਸੀ ਕਿ ਇਸ ਸਬੰਧੀ ਮੁਕੰਮਲ ਕੇਸ ਸਿੰਗਲ ਫਾਈਲ ਤੇ ਵੱਖਰ ਤੌਰ ਤੇ ਪੰਜਾਬ ਸਰਕਾਰ ਨੂੰ ਕਾਰਜ-ਬਾਅਦ ਪ੍ਰਵਾਨਗੀ ਦੇਣ ਲਈ ਭੇਜਿਆ ਜਾਵੇਗਾ।

**ਉਪਰੋਕਤ ਤੱਥਾਂ ਦੇ ਸਨੁਮੱਖ ਮੁਕੰਮਲ ਕੇਸ ਬੀ.ਓ.ਜੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਹਿੱਤ ਪੇਸ਼ ਹੈ ਜੀ।**

**Item No. 18.16: Sponsorship of visit of faculty and students to Indian Manufacturing Show (IMS-2014) to be held at Banglore from TEQIP-II project.**

India's Premier Industrial Exhibition for Engineering and Manufacturing Industries "India Manufacturing Show (IMS-2014)" was held during 11-13 September 2014 at Bangalore.

India Manufacturing Show was the country's Premier Show and the largest International Trade Fair for Engineering Manufacturing industries.

Hon'ble Chairman BOG had announced on the occasion of Independence day that Institute will sponsor about 15 students (atleast two from each branch on merit basis and among them atleast 40% should be girl students) and 4-5 faculty members from the institute under TEQIP-II project to visit the India Manufacturing Show so as to enhance the employability of students of the institute and also announced to book one stall in the IMS-2014 for campus placement drive. This IMS-2014 was an opportunity for the students and staff to interact with the leading manufacturer of India and other countries.

Accordingly, 14 students including 6 girls students, 5 faculty members and Hon'ble Chairman BOG has visited the IMS-2014 show at Banglore during 11-13 September 2014 and approximately Rs. 2.5 incurred as expenditure on this visit.

**The matter is put up before BOG for consideration and ratification of above said visit of faculty and students, including the visit of Hon'ble Chairman BOG, and to book this expenditure from the funds of TEQIP-II Project.**

**Item No. 18.17: Ratification of transfer of Rs. 25 Lacs and approval for transfer of Rs. 25 Lacs more from Institute funds to TEQIP-II Project.**

With the approval of Hon'ble Chairman BOG, an amount of Rs. 25 lacs was transferred from Institute's funds to TEQIP-II project funds for meeting urgent requirement (**Annexure-XII, Page no. 91** ). Here it is worth mentioning that Institute had already transferred Rs. 5.00 Crore from Institute's resources to TEQIP Project. However more funds are required to reimburse or pay the pending bills of TEQIP-II Project.

It is therefore requested that permission may please be given to transfer Rs. 25.00 Lacs more from Institute funds to TEQIP-II Project account in order to reimburse/ release the payments of pending bills. These amounts will be transferred back to Institute as and when institute will receive the funds from Govt of Punjab under TEQIP project.

**Submitted to BOG for ratification of transfer of Rs. 25.00 Lacs which was transferred with the approval of Hon'ble Chairman BOG and for approval to transfer Rs. 25.00 Lacs more for the smooth implementation of the TEQIP Project.**

**Item no.18.18 Ratification of promotion granted to non-teaching staff.**

Mr. Ashok Kumar, Senior Assistant has been granted promotion to the Post of Superintendent Grade-II as per approved policy of the Institute.

The copy of promotion order is placed at (**Annexure-XIII, Page no. 92** ).

**The matter is placed before the BOG for consideration and ratification please.**

**Item No. 18.19 Ratification of the approval given by the Hon'ble Chairman, BOG on a single file.**

As per decision of the 7<sup>th</sup> meeting of Board of Governors vide agenda item no. 7.24(i), the Board of Governors has authorized the Chairman, Board of Governors of the Institute to take decisions on behalf of the BOG for smooth and efficient functioning of the Institute and such decisions taken by the Chairman BOG may be reported to the BOG in its next meeting for ratification.

The following cases were approved by Hon'ble Chairman BOG on a single file:

1. Vide file no. 188 dated 24-05-14, Chairman, BOG has approved the Earned leave of Dr. T.S. Sidhu, Director of the Institute from dated 26-05-2014 to 13-06-2014. Copy of approval is placed as **Annexure-XIV, Page no. 93.**
2. Vide file no.190 dated 24-05-14, Chairman BOG has given approval to auction of 03 vehicles ( i.e. Two buses and one jeep) of the Institute. Copy of approval is placed as **Annexure-XIV, Page no. 94-96 .**
3. Vide file no. 216 dated 11-08-14, Chairman, BOG has approved the extension of deputation period of Mr. Harshwinder Singh, Steno-typist for 6 months. Accordingly, office order dated 12-08- 2014 was issued for his extension. Copy of approval and office order are placed as **Annexure-XIV, Page no. 97-98.**
4. Vide file no. 214 dated 11-05-14, Chairman BOG has approved the proposal of providing job of Peon in the Institute on compassionate grounds to Mrs. Savita Sharma

W/o Late Sh. Vijay Kumar Sharma, Jr. Asstt subject to the condition that the matter be put-up in the next BOG meeting for approval/ratification and also mentioned that if the proposal needs the approval of Punjab Govt., it may be taken before hand. As per the directions of Chairman BOG the case was sent to Govt. for final approval. Copy of approval is placed as **Annexure-XIV, Page no. 99-103.**

5. Vide file no. 196 dated 07-06-14, Chairman BOG has given approval to relieve Mr. Narinder S/o Sh. Ram Partap Lab. Attendant from 12-06-2014(AN) on completion of his adhoc period and approved to appoint him on adhoc basis for period of six months w.e.f. 17.06.2014. Sh. Narinder, Lab Attendant requested on dated 19-6-2014 to continue his adhoc service without considering his service break period. Chairman BOG vide file no. 206 dated 04-07-14 has given approval to extend his adhoc services w.e.f. 13-06-14 for a period of six months. Copy of approvals are placed as **Annexure-XIV, Page no. 104-106 and Copy of relieving, appointment letter, copy of letter considering his adhoc service break period is also attached at Annexure-XIV, Page no. 107-109, respectively .**
6. Vide file no. 215 dated 11-08-14, Chairman BOG has approved in principle to give higher designation (without financial/service benefits) to senior teachers working in the Institute subject to the condition that the matter be put-up in the next BOG meeting for approval/ratification and also mentioned that if the proposal needs the approval of Punjab Govt., it may be taken before hand. Since NBA team visit was scheduled on 29-31/08/2014 and taking up the matter

with Govt. may take time and also it will not serve the purpose i.e. fulfilling the conditions of accreditation before visit. Keeping this in view, the proposal was again put-up to the Chairman BOG for approval with a condition that post-facto approval from the Punjab Govt. will be taken and in case, Punjab Govt. does not approve the decision will be reverted. Chairman BOG approved the proposal vide file no. 220 dated 20-8-2014. Copy of approvals and Office Order no. 4912-37 dated 28-08-2014 are placed as (**Annexure-XI, Page no. 83-90** ).

7. Vide file no. 221 dated 22-08-14, Chairman, BOG has approved the extension of deputation period of Sh. Inderpal Singh, Registrar from 04-09-2014 to 31-12-2014. Accordingly, office order dated 27-08-2014 was issued for his extension. Copy of approval and office order is placed as **Annexure-XIV, Page no. 110-111.**

**All the above said matters, which were put up to Hon'ble Chairman BOG on single file, are put up before BOG for consideration and ratification please.**

## Annexure-

### Details of Expenditure Involved

#### (I). For Dr. Ajay Kumar and Mr. Japinder Singh

SN	Description	Amount (INR)	Total Cost for 2 persons (INR)	Remarks
1	PUM Business Link Fee @700 Euro	60,000 (approx.)	60,000 (approx.)	1 Euro = INR 85 approx
2	Air Ticket (Delhi-Amsterdam-Delhi)	43,991	87,982	Air tickets economy class booked
3	VISA Fee including service charges	6,416	12,832	Actual fee paid
4.	TA from Fzr to New Delhi & Back to Fzr, and Fzr to Jalandhar and back to Fzr for visa	2750	5500	2 <sup>nd</sup> AC Train UP/DOWN Fare Delhi and Jalandhar by car for two persons (approx.)
5.	TA from Fzr to New Delhi & Back to Fzr, for actual visit to The Netherlands	2750	5500	Train / AC bus UP/DOWN Fare Delhi two persons (approx.)
5.	Local conveyance at New Delhi	1000	2000	Two persons (Up/Down)
6.	DA (a) Journey Days' (including visa processing) within India (b) The Netherlands @25% of actual i.e. US \$100 (US\$25) per diem as per Govt. rules (c) Local costs (boarding, lodging & local transport) at The Netherlands	1200 Approx.  US\$25x15 days=\$375  To be borne by PUM, The Netherlands	2400 Approx.  US\$750 =Rs.46,500 (US\$1=Rs.62) Approx.  To be borne by PUM, The Netherlands	Two persons four days  For two persons fifteen days at The Netherlands  Two Persons
<b>TOTAL</b>			<b>2,22,714/-</b>	

<b>(Approx.)</b>
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**II. For the Hon'ble Chairman, Mr. Dinesh Lakra**

<b>SN</b>	<b>Description</b>	<b>Amount (INR)</b>	<b>Remarks</b>
1	Air Ticket (Delhi-Amsterdam-Delhi)	1.3 lacs Approx.	Air tickets business class
2	VISA processing charges	10,000 Approx.	
3.	A). DA At The Netherlands @ US \$100 per diem as per Govt. rules  B). Boarding , lodging , travel insurance and transportation at The Netherlands	US\$100x4days =US\$400 =Rs.24,800 (US\$1=Rs.62 Approx.)  Rs.80,000 Approx.	Four days
<b>TOTAL: Rs. 2,44,800 (Approx.)</b>			